

ANNUAL TOWN MEETING WARRANT
June 11, 2024

County of Knox

To: Randy Gagne, Constable of the Town of Camden, Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Camden, required by law to vote in town affairs, to meet at Camden Public Safety Building, 31 Washington Street on Tuesday, June 11 2024 at 8:00 a.m. in the forenoon to 8:00 p.m. in the afternoon to vote on Articles 1 through 22 at which time the meeting will adjourn. All said Articles being set out below, to wit:

ARTICLE 1

To elect a moderator to preside at said meeting.

ARTICLE 2

Two Select Board Members for a three-year term (Select Board member shall serve as the Board of Overseers, and Wastewater Commissioner);

One Director of Maine School Administrative District #28/CSD #19 for three-year terms

ARTICLE 3

Shall the Town of Camden amend *Chapter 290, Zoning, Article III Terminology, § 290-3.2 Definitions* by amending the definition of *Accessory Apartment*, to clarify the existing definition and to ensure consistency with the State-Mandated Housing Opportunity Rules?

***NOTE:** This amendment is needed to implement the last of the State-Mandated requirements of P.L. 2021, Chapter 672 (LD 2003), An Act to Implement the Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Zoning and Land Use Restrictions. This State-mandated law is focused on removing regulatory barriers to increase housing production in Maine, while attempting to preserve municipal ability to create land use plans and protect natural resources. This new law mandates that municipalities amend local codes to accommodate Accessory Apartments/Dwelling units. The proposed amended definition ensures conformance with State Law. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 4-0-0

ARTICLE 4

Shall the Town of Camden amend *Chapter 290, Zoning Article X Performance Standards Generally, §290-10A.5 (B)1(b) Off-street parking and loading standard*, by eliminating the off-street parking requirement for accessory apartments, to ensure consistency with the State-Mandated Housing Opportunity Rules?

***NOTE:** This amendment is needed to implement the last of the State-Mandated requirements of P.L. 2021, Chapter 672 (LD 2003), An Act to Implement the Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Zoning and Land Use Restrictions. This State-mandated law is focused on removing regulatory barriers to increase housing production in Maine, while attempting to preserve municipal ability to create land use plans and protect natural resources. This new law mandates that municipalities amend local codes to remove off-street parking requirements for Accessory Apartments. A copy of the proposed amendment is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 4-0-0

ARTICLE 5

Shall the Town of Camden amend *Chapter 290 Zoning, Article III, Terminology § 290-3.2 Definitions* by amending a definition and adding other terminology to define Short-Term Rentals uses.

NOTE: *These amendments add new terms to the definition section of Chapter 290, Zoning to define Short-Term Rental uses and amends the definition of dwelling unit. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 4-0-0

ARTICLE 6

Shall the Town of Camden amend *Chapter 290, Article VIII, District Regulations, §290 - 8.2, 8.3 & 8.5 through 8.13, 8.15 & 8.16*, by adding Short-Term Rental (STR) uses as permitted uses in all of the Town's zoning districts that allow residential uses.

NOTE: *These amendments would allow the defined Short-Term Rental uses (Commercial STRs, Residential STRs, and Seasonal STRs) to be allowed as permitted uses (residential or commercial) in all of the zoning districts that allow residential uses. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 4-0-0

ARTICLE 7

Shall the Town of Camden amend *Chapter 215 Rentals, Short-Term* to further regulate Short Term Rentals by requiring annual licensing to operate any Short-Term Rental, and the adherence to various standards, including but not limited to a life safety inspection and compliance with the State's subsurface wastewater rules?

NOTE: *These amendments will require all Short-Term Rentals (STR) to be licensed annually by the Town and would require STR operators to adhere to standards that address the life safety of their transient guests, adequate septic system/drain field capacity, and "good neighbor" policies. STRs will also require life safety inspections ensuring compliance with applicable Life Safety Codes. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Select Board Voted: 4-0-0

ARTICLE 8

Shall the Town of Camden amend *Chapter 290, Zoning, Article X Performance Standards, § 290-10.2 Shoreland Areas, I. (1) General Standards and J. Piers* to further regulate piers?

NOTE: *These amendments would further regulate piers in the Town's Outer and Coastal Harbors by adding new performance standards for piers and adds new construction and maintenance standards for piers. The new performance standards would only allow for new piers if there were no other feasible or practicable alternative. In addition, applicants would also have to demonstrate that the new piers are not within 200' of Camden Hills State Park, or any public right-of-way or public access. In addition, new piers would not be permitted in or near Significant Wildlife Habitat, Tidal Waterfowl and Wading Bird Habitat, areas containing or near areas containing eelgrass, or areas that have a been historically mapped with eelgrass, in, on or near areas containing unstable or highly unstable coastal bluffs, in, on or near coastal sand dunes, or in an area designated as a Velocity VE zone on the most recent FEMA flood maps. The amendments do contain a provision to waive these requirements based on specific criteria and expert and third-party review. The amendments also contain new construction and maintenance standards for new and existing piers and require the submittal of a maintenance plan that includes an annual inspection of new and existing piers and their components. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 4-0-0

Select Board Voted: 4-0-0

ARTICLE 9

Shall the Town amend *Chapter 290, Article XII, Site Plan Review, § 290-12.6 Approval Criteria J. Special criteria for piers, wharves, land-attached floats, breakwaters, municipal boat ramps, municipal piers, consolidated piers,*

causeways, marinas, bridges over 20 feet in length and other uses projecting into water bodies (1)-(7), by amending the existing approval criteria and adding new approval criteria.

NOTE: *These amendments would amend the existing approval criteria and would add additional approval criteria for projects that require Site Plan approval by the Planning Board. The new criteria would include ensuring that projects don't unduly interfere with established public trust rights for fishing, fowling, and navigating and unreasonably impact the viewshed and scenic and aesthetic resources of Camden's harbors and Penobscot Bay, in addition to other environmental approval criteria. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Voted: 5-0-0

Select Board Voted: 3-0-0

ARTICLE 10

Shall the Town amend *Chapter 108, Harbor and Waterways, Article VI*, to amend the maximum height of piers and to require that repairs to and the replacement of existing piers comply with the construction and maintenance standards proposed in the proposed amendments for piers in *Chapter 290, Zoning*.

NOTE: *These amendments ensure that the regulations on piers in Chapter 108, Harbors and Waterways are consistent with the proposed amendments further regulating piers in Chapter 290. Minor changes are needed to address proposed changes in the maximum height of piers and to require that any repairs to and replacement of existing piers are done in conformance with the construction and maintenance standards in Chapter 290, Zoning. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Select Board Voted: 3-0-0

ARTICLE 11

Are you in favor of the Town retaining the ownership of the property currently known as "Tannery Park," on Washington Street, for community purposes?

NOTE: *Such purposes may include but are not limited to areas of green space; playground spaces; community gathering space; and any other uses deemed to be for the benefit of the citizens of Camden.*

Select Board Voted: 4-0-0

ARTICLE 12

Shall the Town vote to set October 15 or the next regular business day thereafter, and April 15 or the next regular business day thereafter, as due dates for taxes and to fix the rate of interest on unpaid taxes at 8% per year; subject to suspension of interest for a period not to exceed six months, as the Select Board deems appropriate, to the extent allowed by law?

Select Board Voted: 4-0-0

ARTICLE 13

Shall the Town vote to authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on same?

Select Board Voted: 4-0-0

ARTICLE 14

Shall the Town vote to authorize the Select Board and Treasurer, on behalf of the Town, to apply for and accept grants, gifts, real estate and other funds, including trust funds, that may be given or left to the Town?

Select Board Voted: 4-0-0

At an estimated interest rate of a range between 3.11% to 4.72% for a term of thirty (30) years, the estimated costs of issuing the bond will be:

Principal	\$12,500,000
<u>Estimated Interest</u>	<u>\$8,229,628</u>
Total Debt	\$20,729,628



Jodi R. Hanson, Deputy Treasurer
Town of Camden

Select Board Voted: 4-0-0

ARTICLE 19

Shall the Town vote to appropriate \$5,527,361 from non-property tax revenue sources to be used in reducing the property tax commitment for the expenditures in the following Article for the 2024-2025 fiscal year?

Note: The Budget Committee recommended 9-0-0 \$5,741,361 and the Select Board recommended 4-0-0 \$5,527,361.

ARTICLE 20

Shall the Town vote to appropriate the Select Board's recommendation of \$12,075,115, with some but not all of that to be raised by taxation, as follows:

	<u>Budget Committee Recommends</u>	<u>Select Board Recommends</u>
A. GENERAL GOVERNMENT	\$ 2,631,952	\$ 2,655,952
B. PUBLIC SAFETY	\$ 3,768,336	\$ 3,768,336
C. PUBLIC WORKS STREETS SIDEWALKS DAMS	\$ 2,001,200	\$ 2,001,200
D. COMMUNITY SERVICES	\$ 74,500	\$ 74,500
E. CULTURE & RECREATION	\$ 2,130,950	\$ 1,980,950
F. DEBT/CAPITAL/CONTINGENCY	<u>\$ 2,308,177</u>	<u>\$ 1,594,177</u>
Total Proposed Expenditures A through F:	\$12,915,115	\$12,075,115

Note: The Budget Committee recommends an amount of \$12,915,115 by a vote of 5-1, while the Select Board recommended an amount of \$12,075,115 by a vote of 4-0-0. The Select Board's recommendation represents a net increase in expenditures of 0.81 % from the prior financial year.

A copy of the proposed budget in full is available for review in the Town Manager's Office during regular business hours and on the Town of Camden website at www.camdenmaine.gov.

ARTICLE 21

Shall the Town of Camden be authorized to issue bonds or notes of approximately \$320,000 to finance the purchase of a Snow Groomer for the Camden Snow Bowl?

A **YES vote** will allow the borrowing

A **NO vote** will not allow the borrowing

NOTE: The purchase of a Snow Groomer will replace an existing Groomer at the Camden Snow Bowl that is at the end of its useable life.

TOWN OF CAMDEN, MAINE
TREASURER'S FINANCIAL STATEMENT

Total Town Indebtedness as of June 30, 2023

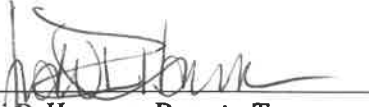
Bonds Outstanding and Unpaid:	\$23,120,451
Municipal	\$2,490,332
County	\$402,520
Schools	\$20,227,599

Bonds Authorized and Unissued: \$0
Bonds to be Issued if this Article is Approved: \$320,000
Total Indebtedness: \$23,440,451

Cost of the Bond

At an estimated interest rate of approximately 6% for a term of ten (10) years, the estimated costs of issuing the bond will be:

Principal	\$320,000.00
<u>Estimated Interest</u>	<u>\$106,318.73</u>
Total Debt	\$426,318.73


Jodi R. Hanson, Deputy Treasurer
Town of Camden

Select Board Voted: 4-0-0

ARTICLE 22

Shall the Town of Camden appropriate funds from the Town's undesignated Fund Balance to fund the operating budget losses incurred by the Camden Snow Bowl in FY 23 in the amount of \$80,000, and in FY 24 in the amount of \$340,000.

Select Board Voted: 4-0-0

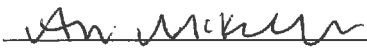
The Select Board gives notice that the Registrar of Voters will be in session at the Camden Town Office for the purpose of accepting and correcting the voting list during regular business hours Monday through Friday 8:00 a.m. – 3:30 p.m. and at the polls Tuesday, June 11, 2024, from 8:00 a.m. – 8:00 p.m. You must be a Camden registered voter to vote in any election.

Given under our hands this 16th day of April 2024.

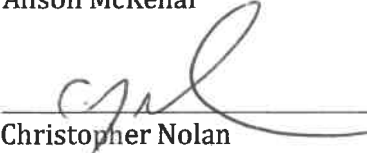
CAMDEN SELECT BOARD


Thomas Hedstrom, Chairperson


Stephanie French, Vice-Chairperson


Alison McKellar


Sophie Romana


Christopher Nolan

A True Attest Copy: _____
Katrina Oakes, Town Clerk

RETURN

I certify that I have notified the Voters of Camden of the time and place of the Town of Camden Annual Town Meeting, June 11, 2024, by posting an attested copy of the Notice of Warrants at the Camden Public Safety Building, Camden Town Office, Camden Public Library, and the Camden Post Office on _____, _____, 2024.

Randy Gagne, Constable

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 3:

Shall the Town of Camden amend *Chapter 290, Zoning, Article III Terminology, § 290-3.2 Definitions* by amending the definition of *Accessory Apartment*, to clarify the existing definition and to ensure consistency with the State-Mandated Housing Opportunity Rules?

***NOTE:** This amendment is needed to implement the last of the State-Mandated requirements of P.L. 2021, Chapter 672 (LD 2003), An Act to Implement the Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Zoning and Land Use Restrictions. This State-mandated law is focused on removing regulatory barriers to increase housing production in Maine, while attempting to preserve municipal ability to create land use plans and protect natural resources. This new law mandates that municipalities amend local codes to accommodate Accessory Apartments/Dwelling units. The proposed amended definition ensures conformance with State Law. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 3-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

Amend Chapter 290, Zoning, Article III Terminology, § 290-3.2 Definitions by amending the definition of Accessory Apartment, to clarify the existing definition and to ensure consistency with the State-Mandated Housing Opportunity Rules, LD 2003?

ACCESSORY APARTMENT

A dwelling unit of 600 square feet or less, gross, of living area, that serves as the primary residence of its occupant(s). ~~on a lot with a single family dwelling otherwise too small in area to accommodate an additional dwelling.~~ The accessory apartment shall comply with all applicable building codes and is subject to the State of Maine's Subsurface Wastewater Rules, as may be amended, as well as the minimum ~~lot size requirements for lots~~ dimensional requirements for lots in the shoreland zone. For the purpose of this provision, "primary residence" shall mean a dwelling unit occupied by the same resident for a minimum of six consecutive months, plus one day. The accessory apartment shall be subordinate to the principal structure(s) in size, form, and location and may be attached to or detached from a principal dwelling or contained within an accessory building (e.g. garage) on the lot.

- A. A lot ~~having a single family dwelling~~ shall contain no more than one accessory apartment;
- B. ~~Both~~ All units shall serve as the primary residence of the occupants; For those accessory apartments permitted before June 17, 1997, there is not a primary residence requirement.

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 4:

Shall the Town of Camden amend *Chapter 290, Zoning Article X Performance Standards Generally, §290-10A.5 (B)1(b) Off-street parking and loading standard*, by eliminating the off-street parking requirement for accessory apartments, to ensure consistency with the State-Mandated Housing Opportunity Rules?

NOTE: This amendment is needed to implement the last of the State-Mandated requirements of P.L. 2021, Chapter 672 (LD 2003), An Act to Implement the Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Zoning and Land Use Restrictions. This State-mandated law is focused on removing regulatory barriers to increase housing production in Maine, while attempting to preserve municipal ability to create land use plans and protect natural resources. This new law mandates that municipalities amend local codes to remove off-street parking requirements for Accessory Apartments. A copy of the proposed amendment is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov

Planning Board Recommends: 5-0-0

Select Board Voted: 3-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

Amend Chapter 290, Article XA Performance Standards Generally, to ensure compliance with the new State-mandated housing rules of LD 2003, by eliminating the parking requirements for Accessory Apartments

§290-10A.5 Off-street parking and loading standards:

(B)1(b): Accessory apartments: ~~one space per unit, except for those in the B-1 and B-TH, which are~~ exempt from off-street parking requirements.

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 5:

Shall the Town of Camden amend *Chapter 290 Zoning, Article III, Terminology § 290-3.2 Definitions* by amending a definition and adding other terminology to define Short-Term Rentals uses.

***NOTE:** These amendments add new terms to the definition section of Chapter 290, Zoning to define Short-Term Rental uses and amends the definition of dwelling unit. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 3-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

Amend Chapter 290, Article III, § 290- 3.2 Definitions by amending a definition and adding other terminology to define Short-Term Rental uses.

COMMERCIAL SHORT-TERM RENTAL

A short-term rental where the owner of the rental does not claim primary residency on the property and the owner operates a short-term rental unit.

*Note: These short-term rentals may be permitted provided the operation of the rental is in accordance with all applicable regulations of this Chapter and Chapter 215 Rentals, Short-Term.

DWELLING UNIT

A room or group of rooms designed and equipped exclusively for use as permanent, seasonal, or temporary living quarters for only one person or family at a time, and containing living, sleeping, toilet and cooking facilities. The term shall include mobile homes and rental units that contain cooking, sleeping and toilet facilities regardless of the time period rented. Recreational vehicles are not residential dwelling units. ~~A dwelling unit may not be rented for periods of less than seven consecutive days.~~

RESIDENTIAL SHORT-TERM RENTAL

A short-term rental where the rental is located on a lot where the owner claims primary residency, and the owner may or may not be “in residence” during the tenancy of the short-term rental by transients.

*Note: These short-term rentals may be permitted provided the operation of the rental is in accordance with all applicable regulations of this Chapter and Chapter 215 Rentals, Short-Term.

SEASONAL SHORT-TERM RENTAL

A short- term rental located within a building containing a single dwelling made up of a room or group of rooms containing facilities for eating, sleeping, bathing, and cooking, but has water service available only seasonally and is occupied only seasonally. These structures typically do not contain insulation, or whole house heating, ventilation, and air conditioning (HVAC) systems.

*Note: These short-term rental units may be permitted provided the operation of the rental is in accordance with all applicable regulations of this Chapter and Chapter 215 Rentals, Short-Term.

SHORT-TERM RENTAL

The use of a dwelling unit for rent to a transient occupant(s) for a period of no more than 28 consecutive days (or one calendar month), whichever is less.

TRANSIENT OCCUPANT

A transient occupant is any person or a guest or invitee of such person, who, in exchange for compensation, occupies or is in actual apparent control or possession of residential property, which is either: 1) registered as a short-term rental property, or 2) satisfies the definition of a short-term rental property, as such term is defined in this article and Chapter 215, Rentals, Short-Term Rental. It shall be a rebuttable presumption that any person who holds themselves out as being an occupant or guest of an occupant of the short-term rental is a transient occupant.

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 6:

Shall the Town of Camden amend *Chapter 290, Article VIII, District Regulations, §290 - 8.2, 8.3 & 8.5 through 8.13, 8.15 & 8.16* by adding Short-Term Rental (STR) uses as permitted uses in all of the Town's zoning districts that allow residential uses.

***NOTE:** These amendments would allow the defined Short-Term Rental uses (Commercial STRs, Residential STRs, and Seasonal STRs) to be allowed as permitted uses (residential or commercial) in all of the zoning districts that allow residential uses. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 5-0-0

Select Board Voted: 3-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

Amend Chapter 290, Article VIII, District Regulations, §290 - 8.2, 8.3 & 8.5 through 8.13, 8.15 & 8.16. by adding the defined STR uses (Commercial STR, Residential STR, and Seasonal STR) to Residential and Commercial sections of applicable zoning districts.

§290-8.2 Rural 1 District (RU-1)...

B. Permitted uses. The following uses are permitted in the Rural 1 District:

(3) The following residential uses:

- (a) Single-family dwellings.
- (b) Open space residential developments that meet the standards of Article IX.
- (c) Accessory apartments.

[\(d\) Residential Short-Term Rental](#)

[\(e\) Seasonal Short-Term Rental](#)

(5) The following commercial uses:

- (a) Outdoor storage of boats, provided the screening standards of Article XA, § 290-10A.4E, are met.
- (b) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

[\(c\) Commercial Short-Term Rental](#)

§290-8.3 Rural 2 District (RU-2)...

B. Permitted uses. The following uses are permitted in the Rural 2 District:

(3) The following residential uses:

- (a) Single-family dwellings.
- (b) Two-family dwellings.
- (c) Open space residential development that meet the standards of Article IX.
- (d) Accessory apartment.

[\(e\) Residential Short-Term Rental.](#)

[\(f\) Seasonal Short-Term Rental.](#)

(5) The following commercial uses:

- (a) Outdoor storage of boats, provided the screening standards of Article XA, § 290-10A.4E, are met.
- (b) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

[\(c\) Commercial Short-Term Rental.](#)

§290-8.5 Coastal Residential District (CR)...

B. Permitted uses. The following uses are permitted in the Coastal Residential District:

(3) The following residential uses:

- (a) Single-family dwellings.
- (b) Two-family dwellings.
- (c) Open space residential development that meet the standards of Article IX.
- (d) Accessory apartment.

[\(e\) Residential Short-Term Rental.](#)

[\(f\) Seasonal Short-Term Rental.](#)

(5) The following commercial uses:

- (a) Outdoor storage of boats, provided the screening standards of Article XA, § 290-10A.4E, are met; tradesmans' shops; and indoor storage, maintenance, and construction of boats in existing commercial buildings on lots of five or more acres in size, provided that the storage facility was

in existence on January 1, 2003, and is located at least 125 feet from any residential lot boundary or public way.

(b) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

(c) Private residential treatment facility, provided that:

[1] The facility shall have a maximum of 12 single-occupancy bedrooms which must be in buildings in existence as of January 1, 2018.

[2] The facility must be on a single parcel of land of at least 10 acres in size and containing a house with at least five bedrooms all in existence before November 3, 1992, the date of the enactment of this chapter.

[\(d\) Commercial Short-Term Rental.](#)

§290-8.6 Village Extension District (VE)...

B. Permitted uses. The following uses are permitted in the Village Extension District:

(3) The following residential uses:

(a) Single-family dwellings.

(b) Two-family dwellings.

(c) Open space residential development that meet the standards of Article IX.

(d) Mobile home parks.

(e) Accessory apartments.

(f) Multifamily dwellings.

[\(g\) Residential Short-Term Rental.](#)

[\(h\) Seasonal Short-Term Rental.](#)

(5) The following commercial uses:

(a) Outdoor storage of boats, provided the screening standards of Article XA, § 290-10A.4E, are met.

(b) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

[\(c\) Commercial Short-Term Rental.](#)

§290-8.7 Traditional Village District (V)...

B. Permitted uses. The following uses are permitted in the Traditional Village District:

(3) The following residential uses:

(a) Single-family dwellings.

(b) Two-family dwellings.

(c) Multifamily dwellings.

(d) Open space residential development that meet the standards of Article IX.

(e) Accessory apartments.

[\(f\) Residential Short-Term Rental.](#)

[\(g\) Seasonal Vacation Rental.](#)

(5) The following commercial uses:

(a) Outdoor storage of boats, provided the screening standards of Article XA, § 290-10A.4E, are met.

(b) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

(c) Hotels or motels with more than 10 but fewer than 15 sleeping rooms on lots of 3.5 or more acres, provided that the sleeping rooms are in existence and used as such and are located wholly

within one structure existing as of June 8, 1993, and further provided that any restraint facilities located therein shall prepare food and serve meals only to overnight guests of that hotel or motel.

(d) Commercial Short-Term Rental.

§290-8.8 Downtown Business District (B-1)...

B. Permitted uses. The following uses are permitted in the Village Extension District:

(2) The following residential uses:

(a) Single-family dwellings, except that no residential use and not use accessory to a residential use (including but not limited to parking and storage), except a home occupation, shall occur on a floor at street level. †*

(b) Two-family dwellings, except that no residential use and not use accessory to a residential use (including but not limited to parking and storage), except a home occupation, shall occur on a floor at street level. †*

(c) Multifamily dwellings, except no residential use and no use accessory to a residential use (including but not limited to parking, storage or other facilities operated principally for the benefit of residents of the dwellings) shall occur on a floor at street level. *

(d) Congregate housing, except no elements of a congregate housing facility as defined shall occur on a floor at street level. *

(e) Residential Short-Term Rental.

(f) Seasonal Short-Term Rental.

† The restriction on residential use on a floor at street level shall not apply to structures in the Chestnut Street Historic District.

* Access to the use may be permitted from the street level so long as the width of overall area of such access does not exceed the minimum state or federal access requirements.

(4) The following commercial uses:

(a) Boat and marine sales and service, provided there is no exterior storage or display.

(b) Commercial schools.

(c) Financial services, provided there shall be no drive-through windows.

(d) Funeral homes.

(e) Hair salons.

(f) Hotels and motels.

(g) Inns.

(h) Personal services.

(i) Publishing of newspapers, magazines, and books, excluding printing plants.

(j) Retail sales and rental of goods and equipment, excluding gas stations, exterior display and storage of motor vehicles and similar outdoor sales establishments that tend to detract from or interfere with a high intensity of pedestrian activity.

(k) Restaurants.

(l) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

(m) Theaters and entertainment, excluding games and activities common to amusement parks.

(n) Low-impact uses, as defined in the chapter and not otherwise allowed in this district and that meet the terms of Article VIII, § 290-7.41.

(o) Technical services.

- (p) Function hall.
- (q) Parking facilities.
- [\(r\) Commercial Short-Term Rental.](#)

§290-8.9 Highway Business District (B-2)...

B. Permitted uses. The following uses are permitted in the Highway Business District:

(2) The following residential uses:

- (a) Single-family dwellings.
- (b) Two-family dwellings.
- (c) Multifamily dwellings served by public sewer.
- (d) Community living uses.
- (e) Congregate housing served by public sewer.
- (f) Nursing and convalescent homes.
- (g) Accessory apartments.
- [\(h\) Residential Short-Term Rental.](#)
- [\(i\) Seasonal Short-Term Rental.](#)

(4) The following commercial uses:

- (a) Auction barns.
- (b) Auto repair garages.
- (c) Boat and marine sales and service.
- (d) Clinics for animals.
- (e) Commercial schools.
- (f) Financial services.
- (g) Gas stations on lots abutting Route 1.
- (h) Hair salons.
- (i) Hotels and motels.
- (j) Inns.
- (k) Leasing, rental, and storage facilities.
- (l) Motor home sales, provided there is no exterior storage or display.
- (m) (Reserved)
- (n) Motor vehicle sales, provided there is no exterior storage or display.
- (o) (Reserved)
- (p) Outdoor boat storage.
- (q) Personal services.
- (r) Publishing of newspapers, magazines, and books.
- (s) Retail sales.
- (t) Restaurants.
- (u) Theaters and entertainment, excluding games and activities common to amusement parks.
- (v) Low-impact uses, as defined in this chapter and not otherwise allowed in this district and that meet the terms of Article VII, § 290-7.41.
- (w) Technical services.
- (x) Function hall.
- (y) Parking facilities.
- (z) Formula-based food service establishments.
- [\(aa\) Commercial Short-Term Rental.](#)

§290-8.10 Transitional Business District (B-3)...

B. Permitted uses. The following uses are permitted in the Transitional Business District:

(2) The following residential uses:

- (a) Single-family dwellings.
- (b) Two-family dwellings.
- (c) Multifamily dwellings served by public sewer.
- (d) Open space residential developments that meet the standards of Article IX.
- (e) Community living uses.
- (f) Congregate housing served by public sewer.
- (g) Nursing and convalescent homes.
- (h) Rooming houses.
- (i) Accessory apartments.
- [\(j\) Residential Short-Term Rental.](#)
- [\(k\) Seasonal Short-Term Rental.](#)

(4) The following commercial uses: ...

- (a) Auto repair garages.¹
- (b) Commercial schools.¹
- (c) Financial services, excluding drive-through windows.¹
- (d) Funeral homes.¹
- (e) Hair salons.¹
- (f) Hotels and Motels.¹
- (g) Inns.¹
- (h) Publishing of newspapers, magazines, and books, excluding printing plants.¹
- (i) Restaurants.¹
- (j) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.
- (k) Low-impact uses, as defined in this chapter and not otherwise allowed in this district and that meet the terms of Article VII, §290-7.41.¹
- (l) Any expansion of a retail business in existence as of June 9, 1992, within the boundaries of the lot in which such business is located as of June 9, 1992.
- (m) Function hall.
- (n) Parking facilities, provided there is no demolition of buildings existing as of December 1, 1992.
- [\(o\) Commercial Short-Term Rental.](#)

§290-8.11 Neighborhood Service District (B-4)...

B. Permitted uses. The following uses are permitted in the Neighborhood Service District:

(2) The following residential uses:...

- (a) Single-family dwellings.
- (b) Two-family dwellings.
- (c) Multifamily dwelling served by public sewer.
- (d) Open space residential developments that meet the standards of Article IX.
- (e) Accessory apartments.
- [\(f\) Residential Short-Term Rental.](#)
- [\(g\) Seasonal Short-Term Rental.](#)

(4) The following commercial uses: ...

- (a) Financial services, excluding drive-through windows.

- (b) Funeral homes.
- (c) Hair salons.
- (d) Inns.¹
- (e) Markets.
- (f) Personal services.
- (g) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.
- (h) Low-impact uses, as defined in this chapter and not otherwise allowed in this district, that meet the terms of Article VII, § 290-7.41.
- (i) Function hall.
- (j) Parking facilities.
- [\(k\) Commercial Short-Term Rental.](#)

§290-8.12 Harbor Business District (B-H)...

B. Permitted uses. The following uses are permitted in the Harbor Business District:

(2) The following residential uses:

- (a) Single-family dwellings, provided the standards of Subsection E (6) are met.
- (b) Two-family dwellings, provided the standards of Subsection E (6) are met.
- (c) Multifamily dwellings, provided the standards of Subsection E (6) are met.
- [\(d\) Residential Short-Term Rental.](#)
- [\(e\) Seasonal Short-Term Rental.](#)

(4) The following commercial uses:

- (a) Financial services, except on a floor at street level. *
- (b) Inns, located at least 276 feet from the harbor line.
- (c) Leasing, rental, and storage facilities, excluding those that serve or benefit any dwelling unit or owner thereof, within the same structure or on a common lot or tract of land.
- (d) Publishing of newspapers, magazines, and books (excluding printing plants), except on a floor at street level.*
- (e) Technical services, except on a floor at street level.*
- (f) Restaurants.
- (g) Retail sales, excluding motor vehicle sales and repairs, motor home sales, motorcycle and motorbike rental and sales, and gas stations (except for marine-related purposes) and similar outdoor sales establishments that tend to detract from or interfere with a high intensity of pedestrian activity.
- (h) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.
- (i) Function hall.
- (j) Parking facilities.
- [\(k\) Commercial Short-Term Rental.](#)

§290-8.13 River Business District (B-R)...

B. Permitted uses. The following uses are permitted in the River Business District:

(3) The following residential uses:

- (a) Single-family, two-family, and multifamily dwellings, except that no residential use and no use accessory to a residential use, including but not limited to parking and storage except a home occupation, shall occur on a floor at street level without an equivalent area of allowed commercial, professional services, industrial, or utility uses, as defined, in a building at street level on the same

lot of record. Access to the use may be permitted from street level so long as such accessway does not exceed minimum state or federal access requirements.

(b) Mobile home parks existing as of November 4, 2008.

[\(c\) Residential Short-Term Rental.](#)

[\(d\) Seasonal Short-Term Rental.](#)

(5) The following commercial uses:

(a) Auction barns.

(b) Auto repair garages.

(c) Boats and marine sales and service.

(d) Clinics for animals.

(e) Commercial schools.

(f) Financial services.

(g) Hair salons.

(h) Hotels and motels.

(i) Inns.

(j) Leasing, rental, and storage facilities.

(k) Outdoor boat storage.

(l) Personal services.

(m) Publishing of newspapers, magazines, and books.

(o) Restaurants.

(p) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.

(q) Theaters and entertainment, excluding games and activities common to amusement parks.

(r) Low-impact uses, as defined in this chapter and not otherwise allowed in this district, that meet the terms of Article VII, §290-7.41

(s) Technical services.

(t) Function hall.

(u) Parking facilities.

[\(v\) Commercial Short-Term Rental.](#)

§290-8.15 Transitional Harbor Business District (B-TH)...

B. Permitted uses. The following uses are permitted in the Transitional Harbor Business District:

(2) The following residential uses:

(a) Single-family dwellings within 5 feet of the front property line on Bay View Street, except no residential use and no use accessory to a residential use (including but not limited to parking and storage) shall occur on a floor at street level.*

(b) Two-family dwellings within 5 feet of the front property line on Bay View Street, except no residential use and no use accessory to a residential use (including but not limited to parking and storage) shall occur on a floor at street level.*

(c) Multifamily dwellings within 5 feet of the front property line on Bay View Street, except no residential use and no use accessory to a residential use (including but not limited to parking and storage) shall occur on a floor at street level.*

[\(d\) Residential Short-Term Rental.](#)

[\(e\) Seasonal Short-Term Rental.](#)

* Access to the use may be permitted from street level so long as the width or overall area of such accessway does not exceed minimum state or federal access requirements.

(4) The following commercial uses:

- (a) Financial services.
- (b) Inns.
- (c) Leasing, rental, and storage facilities.
- (d) Publishing.
- (e) Technical services, except on a floor at street level. *
- (f) Restaurants.
- (g) Retail sales, excluding motor vehicle sales and repairs, motor home sales, motorcycle and motorbike rental and sales, and gas stations (except for marine-related purposes) and similar outdoor sales establishments that tend to detract from or interfere with a high intensity of pedestrian activity.
- (h) Storage within barns or similar accessory structures existing as of the date of adoption of this chapter.
- (i) Theaters and entertainment (excluding games and activities common to amusement parks), except on a floor at street level. *
- (j) Function hall.
- (k) Commercial schools within 55 feet of the front property line on Bay View Street.
- (l) Funeral homes within 55 feet of the front property line on Bay View Street.
- (m) Hair salons within 55 feet of the front property line on Bay View Street.
- (n) Personal services within 55 feet of the front property on Bay View Street.
- (o) Parking facilities.
- [\(p\) Commercial Short-Term Rental.](#)

* Access to the use may be permitted from street level so long as the width or overall area of such accessway does not exceed minimum state or federal access requirements.

§290-8.16 Business Opportunity Zone (BOZ)...

B. Permitted uses. The following uses are permitted in the Business Opportunity Zone:

(1) The following residential uses:

- (a) Multifamily dwellings, as long as there is no residential use and no use accessory to a residential use (including but not limited to parking and storage) on street level or below and the total square footage of all residential uses does not exceed 33% of the total square footage in any individual building.
- (b) Sleeping and bathroom facilities and a shared kitchen for staff use during active shifts as an accessory to the approved use.
- [\(c\) Residential Short-Term Rental.](#)
- [\(d\) Seasonal Short-Term Rental.](#)

(2) The following commercial uses:

- (a) Boat and marine sales and service, provided there is no outdoor storage or display of products.
- (b) Restaurants.
- (c) Financial services.
- (d) Hair salons.
- (e) Personal services.
- (f) Retail sales.

- (g) Technical services.
- (h) Local passenger transportation services.
- (i) Neighborhood stores.
- (j) Commercial Short-Term Rental.

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 7:

Shall the Town of Camden amend *Chapter 215 Rentals, Short-Term* to further regulate Short Term Rentals by requiring annual licensing to operate any Short-Term Rental, and the adherence to various standards, including but not limited to a life safety inspection and compliance with the State's subsurface wastewater rules?

***NOTE:** These amendments will require all Short-Term Rentals (STR) to be licensed annually by the Town and would require STR operators to adhere to standards that address the life safety of their transient guests, adequate septic system/drain field capacity, and "good neighbor" policies. STRs will also require life safety inspections ensuring compliance with applicable Life Safety Codes. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Select Board Voted: 4-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

PROPOSED DRAFT CHANGES TO CHAPTER 215

Chapter 215. Rentals, Short-Term

§215-1. Purpose.

While the ~~The~~ Town of Camden recognizes that short-term rentals contribute to the local economy, it is committed to maintaining ~~it's~~ the small-town character, distinct neighborhoods, scenic beauty, and natural resources that are the foundation of the Town's ~~its~~ economic strength and quality of life. The purpose of this chapter is to regulate Short-Term Rentals to safeguard the public health and safety of the residents of the Town of Camden and their visitors and guests while preserving the residential character of neighborhoods, minimizing nuisances, and providing equity with other residential and commercial uses. This chapter is an attempt to protect the public's health and safety in residential neighborhoods, to ensure compliance with applicable zoning ordinance code requirements, ~~and to ensure~~ ensuring the orderly growth and stability of the Town's neighborhoods. The Housing Chapter of the Town's Comprehensive Plan identifies recommendations and strategies to address the ongoing housing affordability issue and specifically acknowledges that low-income and moderate-income households and seniors need the ability to rent or purchase adequate housing. The Comprehensive Plan further recognizes the need to balance the issues of "long time homeowners who because of escalating property values and associated taxes may face increasing difficulty holding onto their homes".

§215-2. Authority.

This chapter is enacted pursuant to the home rule authority granted to the Town in accordance with the provisions of Title 30-A M.R.S.A. §3001 and §4364-C. For purposes of zoning and land use, Commercial Short-Term Rentals, Residential Short-Term Rentals, and Seasonal Short-Term Rentals shall be defined and regulated as permitted uses in specific district regulations in Chapter 290 of this code.

§215-3. Administration.

The provisions of this chapter shall be administered and enforced by the Code Enforcement Officer, or their designee, herein referred to as the CEO.

§215-~~3~~ 4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

COMMERCIAL SHORT-TERM RENTAL

A short-term rental where the rental is owned by the Licensee, but the licensee does not claim primary residency on the property and operates a short-term rental(s) on the property.

DWELLING

A building used as the living quarters for one or more families. The term "dwelling" shall also include manufactured housing as defined by Title 30 – A M.R.S.A. § 4358, Subdivision 1, as the same may, from time to time, be amended, and an older mobile home as further defined in Chapter 290 zoning.

DWELLING UNIT

A room or group of rooms designed and equipped exclusively for use as permanent, seasonal, or temporary living quarters for only one person or family at a time, and containing living, sleeping, toilet and cooking facilities. The term shall include mobile homes and rental units that contain cooking, sleeping and

toilet facilities regardless of the time period rented. Recreational vehicles are not residential dwelling units. ~~A dwelling unit may not be rented for periods of less than seven consecutive days.~~

FAMILY

~~One or more persons occupying a dwelling unit and living as a single housekeeping unit, as distinguished from a group occupying a boarding home, rooming house, or hotel.~~

HOSTED SHORT-TERM RENTAL

~~A short-term rental where the owner(s) of the property resides on the property where the short-term rental is located and the property is the property owner's primary residence. For the purpose of this provision, "primary residence" shall mean a dwelling unit occupied by the same resident for a minimum of six consecutive months plus one day.~~

LICENSEE

Any person who maintains an unexpired license pursuant to this Chapter.

OWNER

Each natural person or entity, including, but not limited to, all partners of a partnership; officers of a corporation; members or managers of a limited liability company; trustees of a real estate trust; that is the record owner of the property.

PRIMARY RESIDENCE

The dwelling unit or dwelling a person registers as their address for tax and government identification purposes, and where the same person resides for a minimum of six consecutive months plus one day.

RESIDENTIAL SHORT-TERM RENTAL

A short term rental where the rental is located on a lot where the owner claims primary residency, and the owner may or may not be "in residence" during the tenancy of the short-term rental by Transient Occupants .

SEASONAL SHORT-TERM RENTAL

A short-term rental located within a building containing a single dwelling or dwelling unit made up of a room or group of rooms containing facilities for eating, sleeping, bathing, and cooking, but has water service available only seasonally and is occupied only seasonally. These structures typically do not contain insulation, or whole house heating, ventilation, and air conditioning (HVAC) systems.

SHORT-TERM RENTAL

The use of a dwelling unit ~~or portion thereof for rent to a person, persons or a family for a period of less than 30 days and a minimum of seven days.~~ for rent to a transient occupant(s) for a period of no more than 28 consecutive days or one calendar month, whichever is less.

TRANSIENT OCCUPANT

A transient occupant is any person or a guest or invitee of such person, who, in exchange for compensation, occupies or is in actual apparent control or possession of residential property, which is either: 1) registered as a short-term rental property, or 2) satisfies the definition of a short-term rental property, as such term is defined in this Chapter. It shall be a rebuttable presumption that any person who holds themselves out as being an occupant or guest of an occupant of the short-term rental is a transient occupant.

UNHOSTED SHORT-TERM RENTAL

~~A short-term rental property where the owner(s) of the property do not reside on-site where the short-term rental is located and the owner(s) do not claim the property as their primary residence. For the purpose of this provision, "primary residence" shall mean a dwelling unit occupied by the same resident for a minimum of six consecutive months plus one day.~~

§215-5. Transferability.

Any ~~registration~~ license issued hereunder shall not be transferable.

§215-4.6. ~~Registration; procedure.~~ License Application and Procedure.

- A. All ~~unhosted short-term rentals~~ Short-Term Rentals shall be ~~registered~~ licensed with the Town of Camden on an annual basis, prior to the rental of a dwelling ~~or portion thereof.~~ Registration Application forms, along with applicable fees, shall be filed annually with the ~~Town Clerk~~ CEO.
- B. ~~Registration Application~~ forms and associated required documentation shall include, but not be limited to, the following information:
 1. Name and mailing address of the property owner.
 2. Physical address and Map and Lot number of the property to be rented.
 3. Local contact name and phone number for purposes of twenty-four-hour emergency contact.
 4. Identification of the dwelling ~~unit or portion thereof~~ that is to be rented.
 5. Determination of compliance with Chapter 290, Zoning, of the Code of the Town of Camden.
 6. An acceptable Informational Packet as approved by the Town, or its designee, must be provided to short-term rental Transient Occupants for each stay and must be posted within the rented dwelling. This packet must include the following information:
 - i. Fire escape routes and emergency exits;
 - ii. 24-Hour Emergency Contact;
 - iii. Trash pick-up;
 - iv. Noise violation standards.
 7. If the Short-Term Rental is located in a condominium association, homeowner's association or other cooperative association, the property owner must demonstrate that the association's Bylaws, Declaration, or other relevant governing document permits short term rentals, and such documentation must legally identify the address within the association.
- C. The property shall comply with all applicable laws, codes, and ordinances.
- D. A ~~registration~~ license card with a unique licensing number shall be issued to the property owner upon submission of the completed form and payment of any fees as may be set from time to time by the Select Board. The card shall certify that the applicant has met all requirements in this article and Chapter 290, Zoning
- E. An approved ~~registration~~ license card shall be posted on the premises of the ~~vacation rental unit~~ Short-Term Rental for convenient inspection by a ~~vacation rental occupant~~ Short-Term Rental Transient Occupant; the approved ~~registration~~ license card with unique licensing number shall also be posted on any web-based online rental platform where the property is listed for rent.
- F. ~~Registration~~ A Short-Term Rental license does not relieve the property owner from the obligation to obtain any additional permits necessary for the use.

- G. Inspections. (Reserved)
- H. No person, corporation, partnership, association, unincorporated association, limited liability company, trust, or other entity shall operate a Short Term Rental without first obtaining a license from the CEO.
- I. Each Owner, Operator, Property Manager, or other entity responsible for the Short-Term Rental shall be obligated to comply with the provisions of this Chapter. Should a property licensed to operate a Short-Term Rental be acquired, transferred, or purchased by a new owner, then the new owner must file a new application to operate the Short-Term Rental within thirty (30) days of the acquisition, transfer, or purchase of the property. New owners shall be subject to the provisions of this Chapter then in effect at the time the property is acquired, transferred, or purchased.
- J. A Short-Term Rental shall not be considered licensed until all required information is provided to the Town, all applicable license fees, or any other outstanding fees owed to the Town are paid in full, and the CEO has rendered a decision and provided the unique licensing number to the applicant.
- K. The licensee shall pay any applicable lodging tax to the State of Maine for the operation of any licensed Short-Term Rental.

§215-7. License Expiration, Renewal and Issuance.

- A. All Short-Term Rental licenses shall expire on December 31st of each year.
- B. Applications for Short-Term Rental licenses are accepted year-round.
- C. Applications for a Short-Term Rental license renewal shall be submitted on or before January 1st of each year.
- D. Applications for renewal of license shall include updating all changes in previously submitted licensing information. A Licensee applying for renewal may continue the Short-Term Rental operation until the CEO grants or denies the Licensee's request to renew the Short-Term Rental license.
- E. The Town shall either "Approve" a license or issue a notice of "Denial" of a license within 30 calendar days of the date of submission of an application or application for renewal.

~~§215-6. Enforcement; violations and penalties; appeals.~~

- ~~A.—Enforcement authority. The provisions of this chapter shall be enforced by the Code Enforcement Officer or the Police Chief, or their designee.~~
- ~~B.—Violations. Any person who violates the provisions of this chapter or fails to seek a license renewal which is required by this chapter shall commit a civil violation from which a penalty of \$50 may be adjudged, upon a complaint by the municipality to the District Court or the Superior Court. Each day of continued violation shall constitute a separate offense which subjects the violator to a penalty of \$50 for each day of violation. If found in violation by the Courts, the violator shall pay all court and legal fees as may be incurred by the Town of Camden.~~
- ~~C.—Appeals. An appeal from the action of the Code Enforcement Officer or Police Chief, or their designee, may be sought through the provisions of Article VII in Chapter 290, Zoning.~~

§215-8. Inspection Required.

The CEO is required to ensure public health and safety and will conduct appropriate life safety inspections at least every three (3) years to cover a range of crucial areas that include but are not limited to:

- A. Smoke and carbon monoxide detectors;
- B. Fire escape routes and emergency exits;
- C. Fire suppression systems;

- D. Electrical safety;
- E. General property safety; and
- F. Subsurface Wastewater Disposal System verification with the State of Maine Subsurface Wastewater Disposal Rules as may be amended.

§215-9. Eligibility.

- A. Property Management companies, renters, lessees, or other parties, who are not the record Owner(s) of the proposed Short-Term Rental shall not be eligible to apply to license a dwelling as a Short-Term Rental. Renters, lessees, and other parties who are not record Owner(s) of property may not sublet a dwelling on rented or leased property as a Short-Term Rental.
- B. When the proposed Short-Term Rental is a Residential Short-Term Rental, as defined in this Chapter, and the Short-Term Rental is located in a Single-Family dwelling, the applicant must demonstrate in the application that they are the record Owner of the property and that they maintain the property as their Primary Residence.
- C. When the proposed Short-Term Rental is a Commercial or Seasonal Short-Term Rental property, the applicant must demonstrate in the application that an operator, such as a property manager, operator, or other responsible persons, shall be available 24-hours a day to respond to any on-site emergencies within 30-45 minutes.

§215-10. Fees.

- A. The applicant for a Short-Term Rental license shall pay a fee, as determined by the Town of Camden Select Board from time to time, at the time of filing for a license.
- B. The Licensee shall pay an annual Short-Term Rental renewal fee, as determined by the Town of Camden Select Board from time to time, at the time the Licensee files the application for renewal of the Short-Term Rental license. A Short-Term Rental license renewal shall not be considered complete unless and until the Short-Term Rental renewal fee is paid in full.

§215-11. Limitations on Occupancy in Short Term Rentals.

- A. All Short-Term Rentals not connected to the public sewer system must show compliance, as per the local plumbing inspector, that the existing subsurface wastewater disposal system (SSWD) is an operational and properly functioning system designed for the proposed occupancy of the short-term rental.
- B. All Short-Term Rentals not connected to a public water supply system must provide proof of access to potable water and demonstrate that the water supply is potable and acceptable for domestic use.

§215-12. Advertisements.

- A. The Licensee must upload a calendar on any website or online advertising service that the Licensee uses to advertise the Short-Term Rental. The advertisement must contain the unique licensing number assigned to that specific Short-Term Rental and the calendar must provide information concerning the dates during which the Short Term Rental is booked, and reservation cancellations for the Short-Term Rental.

§215-13. Violations.

Violating any provision or requirement of this chapter shall constitute a specific violation.

Any Licensee who, without good cause, fails to timely respond to inquiries made by the Town within a seventy-two (72) hour period, shall constitute a violation.

§215-14. Suspension, Revocation, or Denial of a License.

- A. The CEO may deny any application for a Short-Term Rental license if the applicant fails to comply with any of the provisions set forth in this Chapter.
- B. if it is determined that the Licensee has failed to comply with any law, ordinance, regulation, license condition, or other applicable criteria, the CEO may condition, revoke or suspend a Short-term license.

§215-15. Enforcement; violations and penalties; appeals.

- A. Any Licensee of a Short-Term Rental who is found to be in violation of any applicable law, ordinance, regulation, or license condition shall, following notice by the CEO, abate such violation within the time period prescribed in the notice of the violation. Penalties for violations occurring at a licensed Short Term Rental shall be assessed per day, per violation, in accordance with 30-A M.R.S.A. §4452.
- B. Should any Licensee of one or more Short-Term Rental properties fail to abate or remedy any violation occurring at the Short-Term Rental in the time and manner described in the notice of violation, then the Town may file a complaint in Maine District Court pursuant to M.R. Civ.P. 80K and pursue all remedies and monetary penalties available to the Town.
- C. An aggrieved party may appeal a decision by the CEO to grant, deny, revoke, or suspend, a Short-Term Rental license within thirty days of the CEO's decision through the provisions of Article VII in Chapter 290.

§215-16. Additional Regulations.

The Select Board may adopt regulations implementing the purpose and provisions of this chapter.

§215-17. Effective Date.

This Chapter shall become effective on January 1, 2025. Until that time the existing Chapter 215 shall remain in effect.

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 8:

Shall the Town of Camden amend *Chapter 290, Zoning, Article X Performance Standards, § 290-10.2 Shoreland Areas, I. (1) General Standards and J. Piers* to further regulate piers?

***NOTE:** These amendments would further regulate piers in the Town's Outer and Coastal Harbors by adding new performance standards for piers and adds new construction and maintenance standards for piers. The new performance standards would only allow for new piers if there were no other feasible or practicable alternative. In addition, applicants would also have to demonstrate that the new piers are not within 200' of Camden Hills State Park, or any public right-of-way or public access. In addition, new piers would not be permitted in or near Significant Wildlife Habitat, Tidal Waterfowl and Wading Bird Habitat, areas containing or near areas containing eelgrass, or areas that have a been historically mapped with eelgrass, in, on or near areas containing unstable or highly unstable coastal bluffs, in, on or near coastal sand dunes, or in an area designated as a Velocity VE zone on the most recent FEMA flood maps. The amendments do contain a provision to waive these requirements based on specific criteria and expert and third-party review. The amendments also contain new construction and maintenance standards for new and existing piers and require the submittal of a maintenance plan that includes an annual inspection of new and existing piers and their components. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Recommends: 4-0-0

Select Board Voted: 4-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

**Amend Chapter 290, Zoning, Article X Performance Standards, § 290-10.2 Shoreland Areas, I.
(1) General Standards and J. Piers to further regulate piers?**

Article X Performance Standards,

§ 290-10.2 Shoreland Areas

I. General standards.

- (1) No more than one pier, dock, wharf, or similar structure extending or located below the normal high waterline of a water body or within a wetland is allowed on a single lot. ~~except that when a single lot contains at least twice the minimum shore frontage as specified in Subsection M(1), a second structure may be allowed and may remain as long as the lot is not further divided.~~ New residential piers shall only be allowed and permitted upon certification by a professional engineer that a land attached float is not a feasible or practicable alternative for the purposes of berthing and loading and unloading vessels, and that no other alternative is available or practicable, such as an out-haul system, or mooring or dock space at a marina or yacht club within three miles of the site.

J. Piers

- (1) Height of walkway of piers and wharves in the shoreland area adjacent to the Inner Harbor and Outer Harbor areas as defined in Chapter 108, Harbor and Waterways, of the Code of the Town of Camden shall not exceed ~~eight-ten~~ feet above mean high water. In the shoreland area adjacent to the Coastal Harbor, the height shall not exceed ~~ten-twelve~~ feet above mean high water.
- (10) No new residential piers shall be built within two-hundred feet (200') as measured along the shoreline from the boundary line of Camden Hills State Park or any public right of way providing access to the shore of the Outer or Coastal Harbor including but not limited to Laite Beach Bay Road, Curtis Island Overlook (Beacon Ave/Bayview), Eaton Avenue, Harbor Road, Marine Avenue, and, Sherman's Point Road
- (11) No new piers shall be constructed in areas designated as significant wildlife habitat with a value of one (1) or higher, as depicted on the Natural Resource Co-Occurrence Map prepared by the Maine Department of Inland Fisheries and Wildlife dated January 2024 and available in the Town of Camden's Planning and Development Office, and as defined in Title 38, Chapter 3, Subchapter 1, Article 5-A § 480-B (10) M.R.S as may be amended. This provision may be waived per subsection (J.) (16.)

- (12) No new piers shall be constructed in areas designated as Tidal Waterfowl and Wading Bird Habitats (TWWH) as depicted on the High Value Plant and Animal Habitats Map prepared by the Maine Department of Inland Fisheries and Wildlife, dated January 2024 and available in the Town of Camden's Planning and Development Office. This provision may be waived per subsection (J.) (16.)
- (13) No new residential piers shall be constructed in or near areas containing eelgrass, or in historically mapped areas of eelgrass. Eelgrass location maps are provided by the Maine Department of Marine Resources or other state agency, and the latest dated map(s) shall be used. In the event that the proposed location is not within mapped eelgrass areas on the latest dated eelgrass maps prepared by the Department of Marine Resources or other state agency, the applicant shall provide evidence and a certified determination from a qualified individual that no eelgrass is located at, or near the proposed project's location, and provide evidence that the area is not included in areas historically mapped as containing eelgrass. For the purposes of this section "near" means within fifty feet (50') of any part or appurtenance of the proposed pier. This provision may be waived per subsection (J.) (16.)
- (14) No new piers shall be constructed in, on or near areas containing unstable or highly unstable bluffs. The Coastal Bluff map prepared by the Maine Geological Survey is available in the Camden Planning and Development Office. This map should be used by property owners and design professionals for planning purposes. For the purposes of this section the term "near" shall mean within one-hundred feet (100') of the location and/or site of the proposed pier. A professional engineer or qualified individual shall provide evidence on behalf of the applicant that the site and location of the proposed pier is not an unstable or highly unstable bluff and is not located within one hundred (100') of an unstable or highly unstable bluff, regardless of property ownership.
- (15) No new piers shall be constructed in, on or near coastal sand dunes, as defined in 38 M.R.S. § 480-B and Chapter 355 and, as may be depicted on the most recent Coastal Sand Dune Maps as prepared and published by the Maine Geological Survey or other State agency. For the purposes of this section the term "near" shall mean within fifty feet (50') of the location and or site of the proposed pier. A professional engineer or qualified individual shall provide evidence on behalf of the applicant that the site and location of the proposed pier is not in, on or within fifty feet (50') of a coastal sand dune.
- (16) No new residential piers shall be built in an area designated as a Velocity VE Zone on the most recent FEMA flood maps, unless the specific location is an area which is historically (i) a harbor of safe refuge, as defined in 46 CFR Section 114.400, as a "a port, inlet, or other body of water normally sheltered from

heavy seas by land and in which a vessel can navigate and safely moor;” or (ii) other area not susceptible to heavy seas and significant storm damage as certified by a the Officer in Charge, Marine Inspection, United States Coast Guard.

- (17)** Waivers of Requirements of Subsection (J) (11 – 13). The prohibition of new piers provided for in Subsection (J) (11 – 13) may be waived upon review, and submittal of wildlife and habitat studies, resource assessments and certification by qualified individuals (i.e. wildlife biologists, marine biologists, and professional engineers) that the proposed location and site of the proposed pier does not qualify as significant wildlife habitat with a value of one (1) or higher, or that the specific area does not qualify as moderate or high value plant and animal habitat for tidal waterfowl and/or wading bird habitats, and does not contain eelgrass at or near the proposed piers location, and is not located in historically mapped areas of eelgrass.

For the purposes of significant wildlife habitat and high value tidal waterfowl and wading bird habitat, resource assessments and studies shall include areas within two-hundred and fifty feet (250’) of the proposed pier location, regardless of property ownership. For the purposes of resource assessments and studies of eelgrass locations the resource assessments and studies shall include areas within fifty feet (50’) of the proposed location, regardless of property ownership.

(a) The resource assessments shall include and consider at a minimum the following:

- (1.) A detailed description of the quality of native ecosystem.
- (2.) A detailed description of the overall quality of the biological diversity at the site.
- (3.) A detailed description of the value of the wildlife habitat.
- (4.) A description of the presence or habitat of any rare, endangered or threatened species.
- (5.) A description of the proximity to other significant or mapped natural resource areas or corridors; and
- (6.) A description of the potential impact of non-native species or vegetation due to the project.

- (18)** Third Party Review. As determined by the Planning Board, the applicant shall also be required to pay for the costs for the Town of Camden to hire a third-party qualified individual(s) to review the studies, resource assessments, certifications and determinations as may be required or provided for in Section (J) Subsections (11-16) and provided by the applicant and/or their consultant and to provide comment to the Planning Board. The third-party review may include,

but not be limited to, any field work and assessments necessary to verify an applicant's or their consultant's certifications, determinations, and/or resource designations.

(19) Construction and Maintenance Standards for New and Existing Piers in Need of Repair, Maintenance, Reconstruction or Replacement.

All piers shall be designed by qualified engineers and shall be designed and maintained to prevent buoyancy and flotation of any permanently fixed part of the structure. The engineering documents and plans shall be designated as "for construction" and shall not be prepared for "permitting purposes only" The Planning Board may require third-party evaluation of the engineering documents and plans for compliance with any design manuals for construction of such structures. The applicant shall pay the costs incurred by the Town to hire a third-party engineer. The following construction, performance and maintenance standards shall apply to all new piers and the repair, maintenance, reconstruction or replacement of existing piers or storm-damaged piers. These standards are intended to be performance based and not prescriptive:

- (a) Cribwork or pile supported piers shall be designed in such a way as to prevent failure of the supporting cribwork or piles due to erosion and scour of the structural supports.
- (b) All permanently fixed pier elements shall be designed and constructed of materials that do not become buoyant and or leave the permitted location due to wave action or storm surge or pier failure.
- (c) The pier shall be designed and built to withstand predicted wind loads, wave action and storm surge based on past storm forces; and;
 - (1) Piers must be designed to withstand at a minimum the erosion, scour, and loads accompanying a minimum of the 50-year storm event, or whatever storm event is represented at this site during the past decade. The evaluation should also include the historic tidal, current, surge and wave energies at this site.
- (d) Reinforce bracing and/or anchoring for piers
 - (1) In higher energy and/or storm prone coastal areas, such as the VE zone, additional bracing of the construction elements shall be provided. This reinforcement may

include, but not be limited to modifications to girders/connections to pilings and cribbing.

(2) In addition to reinforcing construction elements, adding support anchoring may be used to reduce damage and losses of pier structures.

(3) Designers shall incorporate tie downs at support points and anchors to reduce lift of structure during storms.

(4) Protection of Connectors, Fasteners, and Hardware from Corrosion.

Connectors, fasteners, and other hardware subject to exterior or marine use should be either stainless steel or hot dip galvanized after fabrication.

(e) Applicants must submit a maintenance plan as part of Site Plan Review, that includes a plan to monitor and inspect the pier and all of its components structural or otherwise annually. FEMA Hurricane and Flood Mitigation Handbook for Public Facilities Fact Sheet 5.5 may be used as a guide for the monitoring, inspection, and maintenance plan.

(f) The owner shall provide an inspection report prepared by a qualified individual to the Code Enforcement Officer annually, and every third year the inspection report shall be prepared and stamped by a qualified professional engineer, and after severe storm events, as determined by the Town of Camden.

(g.) All owners of existing piers shall submit a monitoring, maintenance, and inspection plan along with an inspection report by August 31, 2024. Annual inspection reports shall then be provided annually to the Code Enforcement Officer per sections (f) above.

(h.) New or replacement piers shall accommodate and not interfere with the colonial rights of passage by the use of steps or pier elevation to facilitate public rights of passage.

(i.) Lighting on the pier shall be prohibited, except as may be required by law.

(20) Owner Liability. The owner of all new and existing or rebuilt piers assumes any and all liability for any and all property damage and personal injury claims that may arise having to do with said pier. Should any part of the pier fail and leave the project site for any reason, the owner is responsible for all cleanup costs and damages that may be associated with the failure of said pier including, but not limited to the cleanup and or salvage of any and all pier components of the failed or damaged pier, in addition the owner is responsible for any damage that may be caused to any real property of any other property owner or other users of the Town's harbors. The owner of all new and existing piers shall provide evidence of at least two million dollars' worth of liability coverage on said pier. Evidence of continued liability coverage shall be submitted to the Code Enforcement Officer annually along with the maintenance and inspection report as provided for in subsection (14) above. For new piers applicants must submit evidence of liability coverage along with Site Plan application materials. Existing pier owners shall submit evidence of liability insurance by August 31, 2024. The requirements of this provision shall be a permanent condition for all piers.

(21) Municipal Liability. In approving and issuing permits associated with piers, the Town of Camden does not assume any liability for the following, for which the permit holder, applicant, owner and successors and assigns shall indemnify and hold harmless the Town of Camden:

- (a) Damages to the permitted project or uses thereof as a result of other permitted or unpermitted activities or from natural causes.
- (b) Damages to persons, property, or to other permitted or unpermitted activities or structures caused by the activity authorized by this permit.
- (c) Design or construction deficiencies associated with the permitted work; or
- (e) Damage claims associated with any future modification, suspension, or revocation of this permit.
- (f) The requirements of this provision shall be a permanent condition of all piers.

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 9:

Shall the Town amend *Chapter 290, Article XII, Site Plan Review, § 290-12.6 Approval Criteria J. Special criteria for piers, wharves, land-attached floats, breakwaters, municipal boat ramps, municipal piers, consolidated piers, causeways, marinas, bridges over 20 feet in length and other uses projecting into water bodies (1)-(7)*, by amending the existing approval criteria and adding new approval criteria.

***NOTE:** These amendments would amend the existing approval criteria and would add additional approval criteria for projects that require Site Plan approval by the Planning Board. The new criteria would include ensuring that projects don't unduly interfere with established public trust rights for fishing, fowling, and navigating and unreasonably impact the viewshed and scenic and aesthetic resources of Camden's harbors and Penobscot Bay, in addition to other environmental approval criteria. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov*

Planning Board Voted: 5-0-0

Select Board Voted: 4-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

Amend Chapter 290, Article XII, Site Plan Review, § 290-12.6 Approval Criteria (J.) CSpecial criteria for piers, wharves, land-attached floats, breakwaters, municipal boat ramps, municipal piers, consolidated piers, causeways, marinas, bridges over 20 feet in length and other uses projecting into water bodies (1)-(7), by amending the existing approval criteria and adding new approval criteria.

Article XII, Site Plan Review

J. Special criteria for piers, wharves, land-attached floats, breakwaters, municipal boat ramps, municipal piers, consolidated piers, causeways, marinas, bridges over 20 feet in length and other uses projecting into water bodies requiring site plan approval under the terms of this chapter. In addition to the above approval criteria, the site must be demonstrated to be suitable for the proposed use according to the following special criteria: [Amended 6-20-2006]

- (1) The project must not cause undue erosion or scour on or near the site, or on abutting properties.
- (2) The proposed use must not cause degradation of marine life or significant wildlife habitat in or near the area. The Board may ask for an examination and statement by a qualified marine biologist, or other qualified individual regarding the impact of the project, and that statement shall show no significant adverse impact on marine life or wildlife habitat.
- (3) The project shall not unduly interfere with passage along or within the intertidal zone, in order to protect established colonial public trust rights for fishing, fowling, and navigation. This may require accommodation such as steps or pier elevation to allow passage over or beneath a structure.
- (4) There shall be no unreasonable interference with general navigation by the existence or use of the pier, and no attempt shall be made by the applicant or permittee to prevent the full and free use by the public of all navigable waters at or adjacent to the pier.
- (5) Pier projects involving construction of or repair, replacement, and maintenance of bank or shoreline stabilization structures including, but not limited to rip-rap armor or retaining walls, shall be designed to minimize environmental effects and effects to neighboring properties from scour and erosion to the maximum extent practicable.
- (6) The project shall not unreasonably impact the viewshed and existing scenic and aesthetic resources of Camden's harbors and Penobscot Bay from Camden Hills State Park, Curtis Island, Laite Beach and other public access points to the harbor including, Bay Road, Curtis Island Overlook (Beacon Ave/Bayview), Eaton Avenue, Harbor Road, Marine Avenue. and, Sherman's Point Road, or other

place or location that is frequented by the public for the purpose of enjoying the natural environment and scenic resources .

- (7.) In addition, to the Special Criteria in sections (1-6) above, the Planning Board shall also review the Performance Standards and criteria contained in § 290-10.2 (I) – (K).

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

Article 10:

Shall the Town amend *Chapter 108, Harbor and Waterways , Article VI*, to amend the maximum height of piers and to require that repairs to and the replacement of existing piers comply with the construction and maintenance standards proposed in the proposed amendments for piers in *Chapter 290, Zoning*.

NOTE: These amendments ensure that the regulations on piers in Chapter 108, Harbors and Waterways are consistent with the proposed amendments further regulating piers in Chapter 290. Minor changes are needed to address proposed changes in the maximum height of piers and to require that any repairs to and replacement of existing piers are done in conformance with the construction and maintenance standards in Chapter 290, Zoning. A copy of the proposed amendments is available for review in the Town Clerk's Office during regular business hours and on the Town of Camden's website at www.camdenmaine.gov

Select Board Voted: 4-0-0

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

Amend Chapter 108, Harbor and Waterways , Article VI, to amend the maximum height of piers and to require that repairs to and the replacement of existing piers comply with the construction and maintenance standards proposed in the proposed amendments for piers in Chapter 290, Zoning.

1. Amend Chapter 108, Article VI, § 108-24 Outer Harbor (C.) (2.) to change height of pier walkways from not exceeding eight feet to not exceeding ten feet above mean high water.

Chapter 108 Article VI, § 108-24 Outer Harbor (C.) (2.) The height of a pier walkway shall not exceed ~~eight~~ ten feet above mean high water.

2. Amend Chapter 108 Article VI, § 108-24 Outer Harbor (C.) (11.) to address adjusting height for SLR in the event of storm damage, significant repair or replacement.

Chapter 108 Article VI, § 108-24 Outer Harbor (C.) (11.) In the event of storm damage, significant repair or replacement of existing piers, they shall be raised to a height not to exceed eight- ten feet above mean high water, ~~if practicable,~~ and structurally reinforced to mitigate the increased adverse impacts of sea level rise or storm surge, and designed in a manner that allows them to be raised in the future to mitigate increased risk of sea level rise. In addition, all significant repairs and replacement of existing piers shall comply with the construction and maintenance standards in Chapter 290, Zoning, Article X, Performance Standards § 290-10.2 Shoreland Areas J. Piers, (19) – (21). ~~For the purposes of this section, “storm damage” or “significant repair” shall mean a cost of repair that exceeds 50% of fair market value of the structure and its appurtenances.~~

3. Amend Chapter 108, Article VI, § 108-25, Coastal Harbor (C.) (2.) to change height of pier walkways from not exceeding ten feet to not exceeding twelve feet

(C.) (2.) The height of the pier walkway shall not exceed ~~10~~ twelve feet above mean high water.

4. Amend Chapter 108, Article VI, § 108-25, Coastal Harbor (C.) (4.) to address adjusting height for SLR in the event of storm damage, significant repair, or replacement.

- (C.) (4.) In the event of storm damage, significant repair or replacement of existing piers, they shall be raised to a height ~~of~~ not to exceed ~~eight~~ twelve feet above mean high water, ~~if practicable,~~ and structurally reinforced to mitigate the increased adverse impacts of sea level rise or storm surge, and designed in a manner that allows them to be raised in the future to mitigate increased risk of sea level rise. In addition, all significant repairs and replacement of existing piers shall comply with the construction and maintenance standards in Chapter 290, Zoning, Article X, Performance Standards § 290-10.2 Shoreland Areas J. Piers, (19) – (21). ~~For the purposes of this section, “storm damage” or “significant repair” shall mean a cost of repair that exceeds 50% of fair market value of the structure and its appurtenances.~~

5. Amend Chapter 108, Article VI, §, 108-26 Consolidated Piers (E) to change height of pier walkways from not exceeding eight feet to not exceeding ten feet in the Outer Harbor, and in the Outer Harbor from not exceeding ten feet to not exceeding twelve feet.
 - E. The height of the consolidated pier walkway above mean high water shall not exceed ~~eight~~ ten feet above mean high water in the Outer Harbor and shall not exceed 10 twelve feet above mean high water in the Coastal Harbor.

6. Chapter 108, Article VI, § 108-26 Consolidated Piers (L) amend to address height for SLR in the event of storm damage, significant repair or replacement.
 - L. In the event of storm damage, significant repair or replacement of existing consolidated piers, they shall be raised to a height not to exceed of eight ten feet above mean high water ~~if practicable,~~ in the Outer Harbor, and shall not exceed 10–twelve feet above mean high water in the Coastal Harbor and shall be structurally reinforced to mitigate the increased adverse impacts of sea level rise or storm surge, and shall be designed in a manner that allows them to be raised in the future to mitigate the increased risk of seal level rise. In addition, all significant repairs and replacement of existing piers shall comply with the construction and maintenance standards in Chapter 290, Zoning, Article X, Performance Standards § 290-10.2 Shoreland Areas J. Piers, (19) – (21) . ~~For the purposes of this section, “storm damage or significant repair” shall mean a cost of repair that exceeds 50% of the fair market value of the structure and its appurtenances.~~

**MUNICIPAL OFFICERS' CERTIFICATION OF OFFICIAL TEXT OF A PROPOSED ORDINANCE
[30-A M.R.S.A. § 3002(2)]**

To Katrina Oakes, Clerk:

ARTICLE 19

Shall the Town vote to appropriate \$5,527,361 from non-property tax revenue sources to be used in reducing the property tax commitment for the expenditures in the following Article for the 2024-2025 fiscal year?

Note: The Budget Committee recommended 9-0-0 \$5,741,361 and the Select Board recommended 4-0-0 \$5,527,361.

ARTICLE 20

Shall the Town vote to appropriate the Select Board's recommendation of \$12,075,115, with some but not all of that to be raised by taxation, as follows:

	<u>Budget Committee Recommends</u>	<u>Select Board Recommends</u>
A. GENERAL GOVERNMENT	\$ 2,631,952	\$ 2,655,952
B. PUBLIC SAFETY	\$ 3,768,336	\$ 3,768,336
C. PUBLIC WORKS STREETS SIDEWALKS DAMS	\$ 2,001,200	\$ 2,001,200
D. COMMUNITY SERVICES	\$ 74,500	\$ 74,500
E. CULTURE & RECREATION	\$ 2,130,950	\$ 1,980,950
F. DEBT/CAPITAL/CONTINGENCY	\$ 2,308,177	\$ 1,594,177
Total Proposed Expenditures A through F:	\$12,915,115	\$12,075,115

Note: The Budget Committee recommends an amount of \$12,915,115 by a vote of 5-1, while the Select Board recommended an amount of \$12,075,115 by a vote of 4-0-0. The Select Board's recommendation represents a net increase in expenditures of .81 % from the prior financial year.

This is being presented to the voters for their consideration at secret ballot voting on Tuesday, June 11, 2024 Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

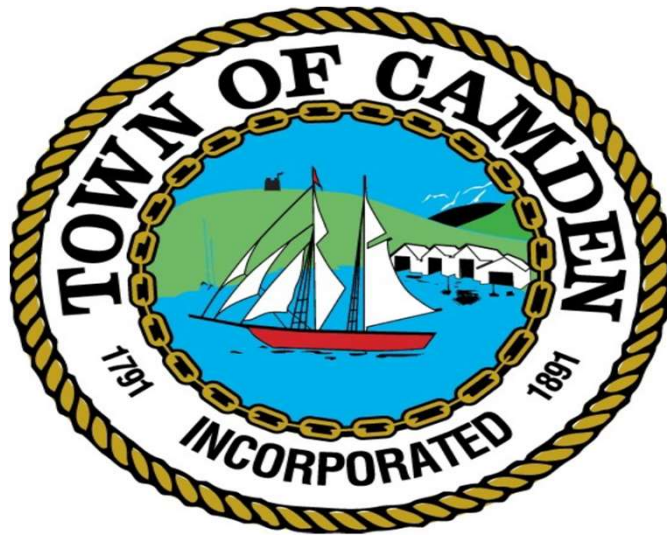
Dated: April 16, 2024



Thomas Hedstrom, Select Board Chair

TOWN OF CAMDEN, MAINE

MUNICIPAL BUDGET



JULY 1, 2024 - JUNE 30, 2025

Town of Camden
FY 25 Expenditure Summary

	FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25
	Actuals	Actuals	Budget	YTDs	Town Manager	Budget Committee	Select Board
GENERAL GOVERNMENT							
Administration & Finance	846,034	883,925	972,150	741,522	1,126,025	1,126,025	1,126,025
Professional Services	114,957	101,828	102,055	77,516	124,632	124,632	148,632
Planning, Development, Assess	446,765	685,792	770,750	560,824	785,320	785,320	785,320
Information Technology	145,557	139,017	166,150	173,759	215,575	219,575	219,575
Insurances	254,811	272,770	243,700	213,769	274,400	274,400	274,400
Town Office Building	82,029	103,128	91,950	78,449	102,000	102,000	102,000
Opera House Auditorium	282,144	327,450	-	-	-	-	-
Total - General Government	2,172,297	2,513,910	2,346,755	1,845,839	2,627,952	2,631,952	2,655,952
PUBLIC SAFETY							
Police Department	1,193,121	1,334,746	1,676,150	1,174,981	1,660,350	1,660,350	1,660,350
County Dispatch	158,927	163,813	190,650	190,650	219,036	219,036	219,036
Fire & Rescue Department	720,484	821,104	1,042,100	716,162	1,508,450	1,508,450	1,508,450
Public Safety Building	44,326	50,384	48,000	30,027	62,500	62,500	62,500
Hydrant Assessment	255,213	256,310	273,000	212,677	277,000	277,000	277,000
Emergency Medical Services	-	-	-	-	-	-	-
Emergency Operations Center	500	495	-	-	-	-	-
Street Lights	36,297	26,470	38,000	31,252	41,000	41,000	41,000
Total - Public Safety	2,408,868	2,653,322	3,267,900	2,355,749	3,768,336	3,768,336	3,768,336
PUBLIC WORKS DEPT./STREETS/SIDEWALKS, DAMS							
Public Works	1,682,832	1,616,191	2,058,550	1,356,842	2,001,200	2,001,200	2,001,200
Total - Public Works Dept	1,682,832	1,616,191	2,058,550	1,356,842	2,001,200	2,001,200	2,001,200
Streets/Sidewalks, Dams							
COMMUNITY SERVICES							
Community Service Agencies	10,500	18,500	19,500	19,500	74,500	74,500	74,500
Total - Community Services	10,500	18,500	19,500	19,500	74,500	74,500	74,500
CULTURE & RECREATION							
Camden Public Library	493,000	523,000	555,000	416,250	585,000	585,000	585,000
Harbor & Landing	227,050	216,695	343,900	239,475	359,200	359,200	359,200
Parks & Recreation	470,899	543,069	550,900	394,376	853,700	853,700	703,700
Camden Opera House			231,000	231,000	268,350	268,350	268,350
Cemetery Maintenance	41,948	49,327	51,100	50,842	64,700	64,700	64,700
Total - Culture & Recreation	1,232,897	1,332,091	1,731,900	1,331,943	2,130,950	2,130,950	1,980,950
	-	-	-	-	-	-	-

Town of Camden
FY 25 Expenditure Summary

	FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25
	Actuals	Actuals	Budget	YTDs	Town Manager	Budget Committee	Select Board
DEBT/CAPITAL/CONTINGENCY							
Debt Service Principal	759,905	661,129	631,861	600,038	565,487	565,487	565,487
Debt Service Interest	154,271	138,213	127,839	104,738	118,690	118,690	118,690
Capital Reserves	385,000	850,000	730,000	730,000	244,000	244,000	244,000
Capital Improvement Program	182,894	155,474	445,000	378,111	1,340,000	1,340,000	626,000
Contingency	98,391	89,817	40,000	25,171	40,000	40,000	40,000
Total Debt/Capital/Contingency	1,580,461	1,894,633	1,974,700	1,838,058	2,308,177	2,308,177	1,594,177
TOTAL TOWN EXPENDITURES	9,087,855	10,028,647	11,399,305	8,747,931	12,911,115	12,915,115	12,075,115
					13.26%	13.30%	5.93%
					<i>Change over FY 24</i>		
TOTAL TOWN REVENUES	4,541,036	4,351,159	4,904,451	3,351,286	5,716,361	5,741,361	5,527,361
					16.55%	17.06%	12.70%
					<i>Change over FY 24</i>		
NET GENERAL FUND BUDGET		5,677,488	6,494,854	5,396,645	7,194,754	7,173,754	6,547,754
					10.78%	10.45%	0.81%
					<i>Change over FY 24</i>		

Town of Camden
FY 25 Budget Revenues

REVENUE SOURCE	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Town Manager	FY 25 Budget	FY 25 Select
TAXES							
90-02-01 Tax Interest	39,041	33,764	42,000	30,496	40,000	40,000	40,000
90-02-02 Lien Interest	5,801	4,027	5,000	5,143	6,000	6,000	6,000
90-02-03 Lien Costs	4,304	3,591	5,000	3,299	5,000	5,000	5,000
Total - Misc Taxes	49,146	41,382	52,000	38,938	51,000	51,000	51,000
STATE REVENUES							
90-05-01 State Revenue Sharing	668,965	745,931	670,000	609,336	710,000	710,000	710,000
90-05-02 Tree Growth Reimb.	10,256	11,516	11,000	12,573	11,000	11,000	11,000
90-05-03 Veterans Exemp Reimb.	5,257	5,078	5,000	4,089	5,000	5,000	5,000
90-05-04 Local Road Assistance	56,572	56,264	56,000	64,872	65,000	65,000	65,000
90-05-05 Snowmobile Revenue	311	291	300	278	300	300	300
90-05-06 Pumpout Boat Reimb.	10,350	10,381	10,000	-	10,000	10,000	10,000
90-05-08 State Park Reimb.	14,799	19,323	14,000	15,799	15,000	15,000	15,000
90-05-10 EMA/FEMA Reimburseme	-	-	-	-	-	-	-
Total - State Revenue	766,510	848,784	766,300	706,947	816,300	816,300	816,300
LICENSES, PERMITS & FEES							
90-10-01 Vehicle Excise Tax	1,137,769	1,143,459	1,200,000	863,856	1,300,000	1,300,000	1,300,000
90-10-03 Boat Excise Tax	30,693	30,357	30,000	25,522	30,000	30,000	30,000
90-10-04 Animal Control Fees	2,809	4,444	2,000	3,363	3,000	3,000	3,000
90-10-05 Town Clerk Fees	13,315	11,958	11,000	10,820	25,000	25,000	25,000
90-10-12 Plumbing Fees	9,272	7,615	10,000	6,608	10,000	10,000	10,000
90-10-13 Building Permit Fees	89,118	74,464	100,000	84,612	100,000	100,000	100,000
90-10-08 Administrative Fees	26,567	27,177	30,000	29,188	30,000	30,000	30,000
90-10-09 Cable TV Franchise	79,316	80,058	80,000	75,939	80,000	80,000	80,000
90-10-14 Electrical Fees	18,382	17,074	14,000	12,329	14,000	14,000	14,000
90-10-15 STR Income	-	500	-	500	500	500	500
Total - Lic, Permits & Fees	1,407,241	1,397,106	1,477,000	1,112,737	1,592,500	1,592,500	1,592,500
CHARGES FOR SERVICES - INCOME FROM DEPARTMENTS							
90-15-02 Police Revenue	1,383	1,373	1,500	752	1,000	1,000	1,000
90-15-03 Parking Tickets	17,257	20,135	18,000	50,486	55,000	55,000	55,000
90-15-04 Parks & Rec Revenue	-	28	5,000	-	-	-	-
90-15-05 Parks & Rec - Mowing	5,000	-	-	-	-	-	-
90-15-06 Summer Recreation Rev	14,980	13,127	14,000	12,348	13,000	13,000	13,000
90-15-07 Cemetery Maintenance	58,000	51,100	51,100	51,100	64,700	64,700	64,700
90-15-09 Harbor Park Mowing	6,500	6,500	6,500	-	6,500	6,500	6,500
90-15-10 MCSW Bookkeeping	25,000	25,000	25,000	12,500	25,000	25,000	25,000
90-16-01 Opera House Rentals	16,161	27,999	-	-	-	-	-
90-15-08 SB WC Reimbursement	-	10,000	15,000	10,000	15,000	15,000	15,000
90-20-10 Rkpt Assessor Reimb.	-	174,355	110,300	73,511	89,300	89,300	89,300
90-20-10 Rockland Assessors Rein	26,971	-	70,000	-	-	-	-
90-20-15 WW Legal Pro Rate	4,000	4,000	4,000	4,000	25,095	25,095	25,095
NEW S.B. Legal Pro Rate	-	-	-	-	4,183	4,183	4,183
NEW WW TM/FD Wage Pro R	-	-	-	-	33,892	33,892	33,892
NEW S.B. TM/FD Wage Pro R	-	-	-	-	33,892	33,892	33,892
90-17-19 SB Terrain Pk Pro Rate	10,000	10,000	10,000	10,000	25,000	25,000	25,000
90-17-01 Harbor Permits	86,587	85,302	85,000	104,184	122,500	122,500	122,500
90-17-02 Wait List Fees	3,100	2,875	3,000	2,895	4,000	4,000	4,000
90-17-03 Wait/Late Fees	825	600	-	705	-	-	-
90-17-04 Harbor Dockage/Misc	88,304	68,145	85,000	90,325	95,000	95,000	95,000
90-17-05 Permits/Inner Harbor	45,963	50,600	45,000	49,350	53,200	53,200	53,200
90-17-06 Permits/Finger Floats	31,515	29,000	30,000	40,400	82,300	82,300	82,300
90-17-07 Permits/Late Fees	2,360	2,360	1,500	680	-	-	-
90-17-08 Permits/Dinghy	21,594	21,816	20,000	11,265	22,000	22,000	22,000
90-17-09 Permits/Daysailer	15,240	24,128	17,500	23,378	20,300	20,300	20,300
90-17-10 Permits/Windjammer	18,940	21,020	19,000	16,750	22,500	22,500	22,500
90-17-11 Permits/Fisherman & Pa	4,725	3,225	4,000	3,975	4,900	4,900	4,900
90-17-12 Inner Hbr Wait List	-	-	-	1,275	1,000	1,000	1,000
90-17-13 Finger Floats Wait List	-	-	-	1,075	1,000	1,000	1,000
Total - Income from Departments	514,405	652,688	640,400	570,954	820,262	820,262	820,262
90-18-02 Miscellaneous Police Rev	-	-	-	-	-	-	-
90-18-10 Rkpt Police Chief Reimb	62,646	65,993	71,100	47,514	73,500	73,500	73,500
Total - Chgs for Serv	62,646	65,993	71,100	47,514	73,500	73,500	73,500

Town of Camden
FY 25 Budget Revenues

REVENUE SOURCE	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Town Manager	FY 25 Budget	FY 25 Select
MISCELLANEOUS REVENUES							
90-20-01 Interest Earned-Checkin	35,219	321,188	120,000	232,616	200,000	200,000	200,000
90-20-02 Yacht Club Lease	25,467	26,944	24,000	-	27,000	27,000	27,000
90-20-03 Public Landing Leases	2,500	5,255	2,500	-	2,500	2,500	2,500
90-20-04 Other Revenue/Misc.	1,576	3,655	4,000	6,607	6,000	6,000	6,000
90-20-05 Sale of Surplus Equip/pr	-	-	-	996	1,000	1,000	1,000
90-20-06 Town of Rockport WW B	7,278	5,403	5,351	5,299	5,299	5,299	5,299
90-20-08 Insurance Dividends	17,692	17,511	16,800	15,828	16,000	16,000	16,000
Total - Misc	89,732	379,956	172,651	261,346	257,799	257,799	257,799
OPERATING TRANSFERS							
90-30-01 Trust Fund Income	168,158	-	50,000	50,000	55,000	55,000	55,000
90-30-02 Reserve Withdrawals	170,000	500,000	165,000	165,000	150,000	175,000	175,000
Total - Transfers	338,158	500,000	215,000	215,000	205,000	230,000	230,000
OTHER FINANCING SOURCES							
90-40-01 Bond/Note Proceeds	214,198	200,250	190,000	77,850	1,100,000	1,100,000	386,000
90-40-02 Surplus	959,000	-	1,000,000	-	500,000	500,000	1,000,000
90-40-05 Use of TIF Revenue	140,000	265,000	320,000	320,000	300,000	300,000	300,000
Subtotal - Other	1,313,198	465,250	1,510,000	397,850	1,900,000	1,900,000	1,686,000
TOTAL -MISC. TOWN REVENUES	4,541,036	4,351,159	4,904,451	3,351,286	5,716,361	5,741,361	5,527,361
					16.55%	17.06%	12.70%

Change over FY 24

90-30-01 **Trust Fund Income**
\$55K for Community Liaison Officer

90-30-02 **Reserve Withdrawals**
Harbor Float Reserve
Paid Parking Program

90-40-01 **Bond/Note Proceeds**
\$136,000 for PW Trucks Lease-Purchase
\$110,000 for PW Sidewalk Plow Lease-Purchase
\$150,000 Snow Bowl Buildings Lease-Purchase

90-40-02 **Surplus**
\$1,000,000

90-40-05 **Use of TIF Revenue**
\$300,000

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**General Government
Administration & Finance**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0101-0101	Full Time Wages	479,159	509,174	561,200	445,473	665,000	665,000	665,000	665,000
0101-0158	Stipends	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
0101-0110	Overtime	16	48	1,000	-	500	500	500	500
0101-0501	FICA & Medicare	36,357	39,007	43,000	34,740	51,600	51,600	51,600	51,600
0101-0505	ICMA/MPERS	50,091	39,786	57,500	49,364	65,800	65,800	65,800	65,800
0101-0510	Health Insurance	166,673	169,131	171,900	123,683	195,000	195,000	195,000	195,000
0101-0515	Employee Wellness Program	1,094	1,657	2,000	2,479	2,500	2,500	2,500	2,500
0101-0517	Mileage Stipend	2,409	2,528	2,400	1,893	2,400	2,400	2,400	2,400
0101-1001	Office Supplies	12,026	11,440	12,000	8,358	12,000	12,000	12,000	12,000
0101-1003	Postage	11,000	11,883	14,000	11,632	15,000	15,000	15,000	15,000
0101-1004	Advertisements/Public Notices	5,307	6,351	3,000	3,180	4,000	4,000	4,000	4,000
0101-1005	Dues & Publications	1,755	2,222	2,500	1,967	2,500	2,500	2,500	2,500
0101-1201	Mileage	185	1,486	500	585	600	600	600	600
0101-1202	Professional Development	895	1,288	1,000	715	1,000	1,000	1,000	1,000
0101-1210	Liens & Discharges	2,624	1,881	4,000	1,558	4,000	4,000	4,000	4,000
0101-1211	Elections	14,155	10,180	13,000	6,990	15,000	15,000	15,000	15,000
0101-1214	Town Clock	1,625	3,035	1,350	657	1,325	1,325	1,325	1,325
0101-1520	Communications	10,850	11,760	12,000	8,928	13,500	13,500	13,500	13,500
0101-3011	Printing	3,827	4,843	9,000	3,192	9,000	9,000	9,000	9,000
0101-3012	Organization Dues	8,881	10,159	10,000	652	11,000	11,000	11,000	11,000
0101-3013	Equipment Maintenance	7,619	4,641	10,000	4,226	12,000	12,000	12,000	12,000
0101-3025	Auditor	15,450	24,050	23,000	16,250	25,000	25,000	25,000	25,000
0101-3181	Transcriber/Camera Operator	6,536	9,875	9,800	7,500	9,800	9,800	9,800	9,800
Total Administration/Finance/Assessing		846,034	883,925	972,150	741,522	1,126,025	1,126,025	1,126,025	1,126,025
						15.8%	15.8%	15.8%	15.8%

Change over FY 24

- 0101-0101 **Full Time Wages**
Administrative and Finance staff for Town Manager's office and Finance Department
Town Manager's Office: Town Manager, Assistant Town Manager and Admin Asst. Wages
Finance Department: Finance Director, Deputy Finance Director, Tax Collector, Town Clerk and Admin. Asst. Wages
8 Full Time Employees
- 0101-0158 **Stipends**
Select Board Stipends of \$1,500 each.
- 0101-0110 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 0101-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 0101-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 0101-0515 **Employee Wellness Program**
Purchases for flowers for employee births, deaths, etc. Also to be used towards Employee Appreciation Day
- 0101-0517 **Mileage Stipend**
Contract mileage stipend for Town Manager
- 0101-1001 **Office Supplies**
General office supplies for all administrative offices
- 0101-1003 **Postage**
Postage for tax bills, reminder postcards, W2s and all correspondence
Includes PO box rental and bulk mail permit
- 0101-1004 **Advertisement & Recruiting**
Public hearing notices, bid advertisements, employee recruitment, committee vacancies, background checks
- 0101-1005 **Dues & Publications**
Town Clerk, Tax Collector/Treasurer, Finance Director, General Assistance Administrator, Town Manager
- 0101-1201 **Mileage**
Mileage reimbursement when staff uses personal vehicle for work purposes; reimbursement is based on IRS rate as of Jan 1st each year.
- 0101-1202 **Professional Development**
Training conferences and seminars; required certifications for the Town Manager, Finance Director, Tax Collector, Town Clerk and Treasurer.
- 0101-1210 **Liens & Discharges**
Recording costs for property tax liens and discharges at the Registry of Deeds as well as small claims court costs. Costs are recovered from taxpayers upon payment of liens & shown as revenue.
- 0101-1211 **Elections**
Warden/Deputy Wardens
Poll workers (Poll workers are paid minimum wage which has been increased to \$13.80/hr for 2023)
Town Clerk & Deputy Registrar
Machine programming
Machine maintenance contract
Poll supplies, postage, etc.
- 0101-1214 **Town Clock**
Annual clock inspection, repair & parts replacement for the Town clock.
- 0101-1520 **Communications**
Telephone charges for all municipal office phones, fax and cell phones
- 0101-3011 **Printing**
Forms, Annual Report, tax bills, etc.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

- 0101-3012 **Organization Dues**
Annual dues to:
Maine Municipal Association and the Maine Service Center Coalition.
- 0101-3013 **Equipment Maintenance**
Maintenance agreements, repair for copiers and postage meter
General office equipment repair & maintenance
- 0101-3025 **Auditor**
Contract for the annual financial audit and accounting services.
- 0101-3181 **Contracted Clerical/Camera Operator**
Contracted individuals hired to attend Select Board meetings to take minutes and operate camera.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**General Government
PROFESSIONAL SERVICES/INTERDEPARTMENTAL INITIATIVES**

Account		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0102-3001	General Legal	74,422	74,568	81,055	60,791	83,650	83,650	83,650	83,650
0102-3042	Bond Counsel/Loan Fees	1,215	-	-	-	3,000	3,000	3,000	3,000
0102-3002	Codes & Planning Legal	26	-	-	-	-	-	-	-
0102-3004	Personnel Legal	-	-	-	-	-	-	-	-
0102-3005	Other Legal	1,006	1,266	1,000	-	1,000	1,000	1,000	1,000
0102-NEW	Traffic Calming	-	-	-	-	-	1,000	1,000	25,000
0102-NEW	Pedestrian Safety	-	-	-	-	-	1,000	1,000	1,000
0102-NEW	Water Quality Monitoring	-	-	-	-	-	8,820	8,820	8,820
0102-NEW	EPC Perform. Assur. Report	-	-	-	-	-	6,162	6,162	6,162
0102-3007	Contract Professional Services	38,288	25,994	20,000	16,725	20,000	20,000	20,000	20,000
Total Professional Services		114,957	101,828	102,055	77,516	107,650	124,632	124,632	148,632
						5.5%	22.1%	22.1%	45.6%

Change over FY 24

- 0102-3001 **General Legal**
Monthly contract stipend with Kelly & Associates for legal services. Applied 3.2% COLA
- 0102-3002 **Codes & Planning Legal**
Funds for Codes and Planning legal services are no longer needed with an attorney on staff for the town.
- 0102-3004 **Other Legal**
Specialized legal costs, including outside counsel if necessary.
- 0102-NEW **Traffic Calming**
To fund planning/enforcement/equipment necessary to study and implement neighborhood traffic calming solutions
- 0102-NEW **Pedestrian Safety**
To fund planning/equipment/labor necessary to study and implement small-scale pedestrian safety initiatives
- 0102-NEW **Water Quality Monitoring**
Contract with Megunticook Watershed Association to monitor 5 sites in the Watershed
Moved from Parks & Recreation budget
- 0102-NEW **Energy Performance Assurance Services Program**
Annual fee for the release of a Performance Assurance report that measures and compares the annual realized savings and guaranteed savings to determine whether there is a savings shortfall for the respective annual period of the Siemens Performance Contracting period
- 0102-3007 **Contract Professional Services**
Professional fees for engineers and consultants as needed.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**General Government
PLANNING, CODE ENFORCEMENT, COMMUNITY DEVELOPMENT and ASSESSING**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
0103-0101	240,114	428,191	495,000	389,847	523,000	523,000	523,000	523,000
0103-0105	834	-	-	-	-	-	-	-
0103-0108	-	27,761	30,000	6,302	-	-	-	-
0103-0501	17,591	34,155	40,600	29,915	40,200	40,200	40,200	40,200
0103-0505	22,071	25,814	53,600	26,642	45,800	45,800	45,800	45,800
0103-0510	76,721	122,521	127,000	93,396	144,500	144,500	144,500	144,500
0103-1001	2,313	2,886	1,500	549	1,500	1,500	1,500	1,500
0103-1201	2,518	2,682	1,500	797	1,500	1,500	1,500	1,500
0103-1202	790	1,431	4,000	1,283	4,000	4,000	4,000	4,000
0103-1215	788	10,603	2,000	359	2,000	2,000	2,000	2,000
0103-3011	186	129	250	68	250	250	250	250
0103-3012	415	974	1,300	60	1,300	1,300	1,300	1,300
0103-3110	859	16,116	1,400	491	1,500	1,500	1,500	1,500
0103-3111	78	4,813	4,200	2,919	4,200	4,200	4,200	4,200
0103-3112	529	4,235	5,200	5,045	6,720	6,720	6,720	6,720
0103-3113	280	650	700	580	700	700	700	700
0103-1230	-	-	-	-	-	-	-	-
0103-1231	-	-	-	-	-	-	-	-
0103-1233	-	-	-	-	-	-	-	-
0103-1236	3,960	1,512	1,000	1,057	1,000	1,000	1,000	1,000
0103-1237	-	-	-	-	5,000	5,000	5,000	5,000
0103-3013	1,918	1,319	1,500	1,514	2,150	2,150	2,150	2,150
0103-3165	74,500	-	-	-	-	-	-	-
0103-1208	-	-	-	-	-	-	-	-
0103-4018	300	-	-	-	-	-	-	-
0103-1238	-	-	-	-	-	-	-	-
0103-0163	-	-	-	-	-	-	-	-
Total Planning, Codes, Community Development, and Assessing	446,765	685,792	770,750	560,824	785,320	785,320	785,320	785,320
					1.9%	1.9%	1.9%	1.9%

Change over FY 24

- 0103-0101 **Full Time Wages**
Planning/Dev/Codes Office - 6
Planning and Development Director, Code Enforcement Officer, Planner, Admin. Asst., Assessor and Deputy Assessor. Rockport contracts with Camden and reimburses for Assessing services.
- 0103-0105 **ZBA/Planning Board Minutes Secretary**
Wages for attendance and production of minutes for every meeting.
- 0103-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 0103-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 0103-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 0103-1001 **P & C Office Supplies**
P&C/Assessing - Paper, pens, pencils, binders. Includes ink for printers & plotter. Filing cabinets for records storage
Zoning map printing, tools and miscellaneous supplies
- 0103-1201 **P & C Mileage**
Mileage reimbursement when staff uses personal vehicle for work purposes; reimbursement is based on IRS rate as of Jan 1st each year.
- 0103-1202 **P & C Professional Development**
Training, workshops, conferences to meet certification requirements and stay current with state and federal laws.
Maine Building Officials and Inspectors Association, International Code Council, American Planning Association - AICP, Northern New England Planning Association - Conference, Maine CEO Training Program, Build Maine, Maine Municipal Association, Code Books
- 0103-1215 **P & C Marketing/Community Development**
This account funds the Town's community and economic development efforts.
- 0103-3011 **P & C Printing**
Notices/Business Cards, Permit and applications etc.
- 0103-3012 **P & C Organization Dues**
Annual membership dues for organizations including: MBOIA, MCEOA, Maine Development Foundation, International Code Council, Maine CEO Certifications, American Planning Association - Northern New England Chapter
- 0103-3110 **Assessing - Office Supplies**
Tax map printing, tools and miscellaneous supplies.
- 0103-3111 **Assessing - Mileage/Lodging**
Lodging for multi-day conferences: PTS, PTI, MAAO, Vision, etc.
Mileage for travel to conferences
- 0103-3112 **Assessing - Professional Development**
Includes courses for certification: PTS, PTI, MAAO, Maine Revenue IAAO, etc.
- 0103-3113 **Assessing - Organization Dues**
Annual membership dues for organizations including ME Chapter, MAAO, CMAAO, IAAO etc.
- 0103-1233 **Historic Resources**
Funding included in Committee Projects below

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

- 0103-1236 **Planning Board**
Meeting minutes and camera operator services as needed
Includes advertising costs which are offset with applicant's fees
- 0103-3011 **Printing**
Notices, Business Cards
- 0103-3013 **Equipment Maintenance**
Maintenance agreements, repair for copier, &
General office equipment repair & maintenance
- 0103-4018 **Committee Projects**
To help support projects and initiatives of committees and commissions
- 0103-0163 **Summer Internship**
Funding for a summer intern to help with a number of sustainability/climate change resiliency projects

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**General Government
INFORMATION TECHNOLOGY**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0104-NEW	IT Coordinator					88,300	-	-	-
0104-NEW	GIS Coordinator Stipend					7,800	7,800	7,800	7,800
0104-NEW	FICA & Medicare					7,400	600	600	600
0104-NEW	ICMA/MPERS					9,600	775	775	775
0104-NEW	Health Insurance					28,900	-	-	-
0104-3008	Maintenance/Technical Services	31,541	39,280	50,000	41,602	-	55,000	55,000	55,000
0104-3013	Licensing/Streaming/Domain	59,634	57,532	-	-	-	-	-	-
0104-3019	Mapping/GIS/Assessing	26,906	19,934	-	-	-	-	-	-
0104-3065	Assessing - CAMA	-	-	14,500	11,139	14,700	14,700	14,700	14,700
0104-3066	Municipal GIS	-	-	7,000	15,594	16,000	16,000	20,000	20,000
0104-3067	Operational Software	-	-	59,500	73,222	73,500	73,500	73,500	73,500
0104-3068	Website/Comm. Software	-	-	12,650	16,328	15,000	15,000	15,000	15,000
0104-3069	Audio/Video Systems	-	-	2,000	-	2,000	2,000	2,000	2,000
0104-3046	Internet Services	5,966	6,205	5,500	4,480	5,200	5,200	5,200	5,200
0104-3520	Computer (Hardware)	21,510	16,066	15,000	11,394	25,000	25,000	25,000	25,000
Total Information Technology		145,557	139,017	166,150	173,759	293,400	215,575	219,575	219,575
						76.6%	29.7%	32.2%	32.2%

Change over FY 24

NOTE: These accounts cover all main IT network systems and equipment for all departments within the Town Office, Opera House, Public Safety and Public Works offices

0104-3008 **Maintenance/Technical Services**
Monthly Service Fee for Equipment and antivirus software (TO/OH, PS, PW) - \$43,000
General IT Services - Any IT troubleshooting outside monthly contract to maintain equipment (TO/OH, PS, PW) - \$10,000
Printer Maintenance

0104-3065 **Assessing - CAMA**
Mobile Assessor (Shared with Rockport) - \$3,400
Vision (assessing software) - \$8,900
CAI Web Hosting (online assessor) - \$2,400

0104-3066 **Municipal GIS**
GIS support for the tax and land use maps.
GIS in Vision - \$1,000
X2 Arc GIS Licenses for Assessing - \$440
Web GIS - Support - \$2,000
Eagle View - \$6,850
GIS Coordinator - \$7,800

0104-3067 **Operational Software**
Office 365 Licenses - \$21,000
Adobe Pro DC - \$2,400
TRIO Municipal Software - \$22,000
Payroll Outsourcing Services - \$18,000
iWork Permitting Software - \$10,000

0104-3068 **Website/Communication Software**
eCode 360 Licensing - \$3,300
Text My Gov - \$2,500
Revize Hosting Software/Support - \$3,000
Zoom Licensing
.gov Domain Licensing - \$575

0104-3069 **Audio/Video Systems**
A/V system hardware and software support

0104-3046 **Internet Services**
Lincolntonville Communications Inc. - Internet Fee \$430 per month - \$5,160

0104-3520 **Computers (Hardware)**
Workstation and laptop replacement as per replacement schedule - FD Laptop, Audra Caler PC, PD Mobile Data Terminals (2) and Explorer MDT 3 Desktop - \$10,000
Replacement of telephone system @ Public Safety Bldg

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**General Government
INSURANCES**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0105-2501	General Liability	76,282	76,631	78,000	87,707	111,000	111,000	111,000	111,000
0105-2509	Unemployment Insurance	27,159	20,595	29,000	6,810	12,000	12,000	12,000	12,000
0105-2510	Workers Comp Insurance	149,575	174,408	135,000	118,375	150,000	150,000	150,000	150,000
0105-2512	Retiree Life Insurance	1,795	1,136	1,700	877	1,400	1,400	1,400	1,400
Total Insurances		254,811	272,770	243,700	213,769	274,400	274,400	274,400	274,400
						12.6%	12.6%	12.6%	12.6%

Change over FY 24

- 0105-2501 **General Liability**
General Liability - Estimated premium covers Auto, Property, Faithful Performance of Duty, Police Liability and Public Officials Liability.

- 0105-2509 **Unemployment Insurance**
Unemployment is paid on the first \$12,000 of wages per employee

- 0105-2510 **Workers Comp Insurance**
The Town is insured through MEMIC (Maine Employers Mutual Insurance Company).
The premium level is established based on Camden's workplace injury rate, lost time and classification rate.

- 0105-2512 **Retiree Life Insurance**
In the past this has been budgeted with employee health insurance line.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**General Government
TOWN OFFICE BUILDING**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0106-0101	Full Time Wages	12,510	35,545	14,700	13,184	37,500	37,500	37,500	37,500
0106-0105	Part Time Wages	11,262	-	-	-	-	-	-	-
0106-0110	Overtime	98	-	500	-	500	500	500	500
0106-0501	FICA & Medicare	1,816	2,585	1,200	814	2,900	2,900	2,900	2,900
0106-0505	ICMA/MPERS	2,583	2,950	1,600	1,270	3,800	3,800	3,800	3,800
0106-0510	Health Insurance	3,439	8,003	3,800	2,915	7,300	7,300	7,300	7,300
0106-1006	Supplies (Cleaning & Building)	1,448	619	2,500	1,299	1,500	1,500	1,500	1,500
0106-1501	Electricity	9,884	10,017	10,000	10,013	12,000	12,000	12,000	12,000
0106-1505	Heat	17,688	19,599	12,500	12,602	12,000	12,000	12,000	12,000
0106-1503	Solar Electricity Delivery	202	261	200	264	250	250	250	250
0106-1510	Water/Sewer	1,427	1,510	1,500	1,196	1,500	1,500	1,500	1,500
0106-2030	Building Maintenance	8,923	8,189	6,500	6,973	8,000	8,000	8,000	8,000
0106-3014	Cleaning (contracted)	-	-	26,000	16,210	-	-	-	-
0106-3016	Heating/HVAC Maintenance	8,106	10,130	8,000	10,321	12,000	12,000	12,000	12,000
0106-3026	Sprinkler/Elevator Maintenance	183	1,338	1,200	-	750	750	750	750
0106-3035	Security Services	1,260	2,354	750	922	1,000	1,000	1,000	1,000
0106-3515	Buildings	1,200	28	1,000	466	1,000	1,000	1,000	1,000
Total OH/Town Offices		82,029	103,128	91,950	78,449	102,000	102,000	102,000	102,000
						10.9%	10.9%	10.9%	10.9%
							<i>Change over FY 24</i>		
0106-0101	Full Time Waqes								
	Asst. Manager/Facility Director (25% funded in this budget; 75% in Opera House/Auditorium budget)								
	Custodian (50% funded in this budget; 50% funded in the Auditorium budget)								
0106-0501	FICA & Medicare								
	7.65% of covered waqes								
0106-0505	ICMA/MPERS								
	Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%								
0106-0510	Health Insurance								
	Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.								
0106-1006	Supplies (Cleaning & Bldg)								
	Paper goods, light bulbs, cleaning supplies, small hardware items, cleaning equipment repair, misc. paint and maintenance supplies. 50% of those items shared with Opera House Auditorium budget								
0106-1501	Electricity								
	50% of building costs shared with Opera House Auditorium budget								
0106-1505	Heat								
	60% of heating costs for the building. In recent years, energy conservation measures have reduce fuel consumption								
0106-1510	Water /Sewer								
	50% shared with Opera House Auditorium budget								
0106-2030	Building Maintenance								
	Allowance for electrical, plumbing, glass, paint, carpentry, repairs and maintenance, sprinkler system, and heating/ventilation system repairs. 50% shared with Opera House/Auditorium budget for shared systems								
0106-3014	Cleaning (contracted)								
	Custodial contractors to clean building interior as a replacement for custodian, 50% shared with Opera House								
0106-3016	Heating/HVAC Maintenance								
	Includes 50% costs for maintenance and repairs outside of maintenance agreements								
0106-3026	Sprinkler System Maint								
	Includes 50% costs maintenance/inspections and repairs outside of maintenance agreements								
0106-3035	Security Services								
	50% costs of maintenance agreement and monitoring services for Northeast Security, plus allowance for repairs Monitoring covers sprinkler, fire alarms and low heat								
0106-3515	Small equipment/furnishings								
	Building equipment, replacement furniture and fixtures								

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

OPERA HOUSE/AUDITORIUM

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
	Account	Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0107-0101	Full Time Wages	109,533	139,946						
0107-0105	Part Time Wages	37,565	30,656						
0107-0110	Overtime	-	-						
0107-0501	FICA & Medicare	10,286	12,366						
0107-0505	ICMA/MPERS	15,287	12,456						
0107-0510	Health Insurance	40,474	46,651						
0107-1001	Office Supplies	1,822	1,563						
0107-1006	Supplies (Cleaning & Bldg)	1,709	881						
0107-1202	Professional Development	36	100						
0107-1209	Box Office	6,854	12,375						
0107-1215	Marketing	13,836	17,466						
0107-1501	Electricity	9,883	10,016						
0107-1505	Heat	11,791	13,189						
0107-1510	Water/Sewer	1,427	1,510						
0107-1520	Communications	600	710						
0107-2020	Equipment	-	-						
0107-2021	Sound System Maintenance	319	829						
0107-2022	Stage Light Maintenance	574	607						
0107-2030	Building Maintenance	5,729	3,759						
0107-3013	Equipment Maint Contracts	-	-						
0107-3014	Cleaning	-	-						
0107-3016	Heating/HVAC Maintenance	8,022	9,119						
0107-3026	Sprinkler/Elevator Maint	4,390	8,666						
0107-3035	Security Services	1,260	2,390						
0107-3525	Small Equipment/Furnishings	747	2,195						
Total OH/Auditorium		282,144	327,450	-	-	-	-	-	-

Moved to a Special Revenue Fund

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-01 POLICE DEPARTMENT**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0501-0101	Full Time Wages	585,419	713,343	824,800	616,487	875,000	950,000	950,000	950,000
0501-0105	Part Time Wages	-	1,515	-	-	1,000	1,000	1,000	1,000
0501-0110	Overtime	47,313	71,296	55,000	66,684	60,000	60,000	60,000	60,000
0501-0120	Parking Officer	45,627	38,392	48,000	37,762	-	-	-	-
0501-0121	Police Special Duty	1,840	1,893	3,750	1,520	3,750	3,750	3,750	3,750
0501-0123	Administrative Assistant	48,961	51,910	58,000	46,227	59,900	59,900	59,900	59,900
0501-0106	Inlnd Hbrmstr/Lake Patrol	-	-	11,500	-	10,000	10,000	10,000	10,000
0501-0113	Community Liaison Officer	-	-	50,000	29,167	-	-	-	-
0501-0501	FICA & Medicare	54,719	63,737	77,100	56,938	77,300	83,000	83,000	83,000
0501-0505	ICMA/MPERS	76,349	74,437	115,300	84,059	116,600	135,600	135,600	135,600
0501-0510	Health Insurance	246,682	240,749	319,000	173,821	241,600	270,500	270,500	270,500
0501-1001	Office Supplies	5,081	4,829	5,000	3,379	5,000	5,000	5,000	5,000
0501-1004	Advertisinq & Recruitment	617	130	500	-	300	300	300	300
0501-1007	Ticket Supplies	3,738	332	4,500	679	4,500	4,500	4,500	4,500
0501-1014	Gas/Diesel	13,211	10,889	15,000	5,674	10,000	10,000	10,000	10,000
0501-1201	Mileage	-	130	500	616	800	800	800	800
0501-1202	Training/Professional Developer	7,769	10,445	17,000	9,310	12,500	10,000	10,000	10,000
0501-1205	Uniforms/Clothing-Cleaning	5,123	7,407	26,000	14,395	12,000	10,000	10,000	10,000
0501-1520	Communications	11,225	12,983	12,000	10,534	14,000	14,000	14,000	14,000
0501-2005	Vehicle Repairs	8,112	4,835	10,000	3,761	10,000	10,000	10,000	10,000
0501-2025	Mobile Equipment Repairs	224	21	1,500	-	1,000	1,000	1,000	1,000
0501-3009	Union Negotiations	-	-	-	-	500	500	500	500
0501-3012	Organization Dues	100	200	500	150	500	500	500	500
0501-3013	Equipment Maint. Contract	-	-	1,500	1,312	-	-	-	-
0501-3018	Animal Control	21,019	6,965	10,000	7,912	10,000	10,000	10,000	10,000
0501-3525	Small Dept Equipment	9,992	18,308	9,700	4,594	10,000	10,000	10,000	10,000
Total Police Dept		1,193,121	1,334,746	1,676,150	1,174,981	1,536,250	1,660,350	1,660,350	1,660,350
						-8.3%	-0.9%	-0.9%	-0.9%

Change over FY 24

- 0501-0101 **Full Time Waqes**
10.5 full time sworn officers:
Chief (1), Lieutenant (1), Serqeants (2), Detective (1), Patrol Officers (6)
Waqes for Patrol/Serqeants/Detective fall under the union contract and are established for FY 25.
- 0501-0105 **Part Time Waqes**
Part-time waqes to fill in when an officer is off duty due to vacation, sick leave, or compensatory time usaqe.
- 0501-0110 **Overtime**
Funds weekend night coverage, court appearances, investioations and mandated/specialized training.
Also includes coverage for special events (firework events, Windjammer Weekend, Halloween, Christmas by the Sea, Toboqqan Nationals, parades, etc.).
- 0501-0120 **Patrol/Parking Enforcement**
One full time position. Position also provides coverage for front desk
- 0501-0123 **Administrative/Clerical**
40 hour/wk coverage for front office reception
- 0501-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 0501-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 0501-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 0501-1001 **Office Supplies**
General office, copier and computer supplies for all Police Department activities. Includes postage.
- 0501-1004 **Advertisinq**
- 0501-1007 **Ticket Supplies**
Software maintenance fee for electronic ticketinq; tickets, chalk, ticket books, parking boot supplies.
- 0501-1014 **Gas/Diesel**
Fuel for police vehicles
- 0501-1201 **Mileage**
Mileage at IRS rate for business travel (training or court) when a cruiser is not available
Includes mileage for officer to attend the Police Academy training (Vassalboro)
- 0501-1202 **Training/Professional Development**
Training is a major need and statutory requirement for the department, and reduces liability
On-qaing training includes firearms certification/re-certification at least annually.
Training funds include costs for workshop/seminar/MCJA, plus meals reimbursement, and lodinq that may be required.
- 0501-1205 **Uniforms/Clothing Allowance**
Cost of ballistic vests, helmets and uniforms. Includes uniform cleaning.
Also included are the purchasinq of 3 new ballistic vests @ \$1800/piece
- 0501-1520 **Communications**
Includes office lines, cell phones, lobby phone and maintenance contract of telephone recording system.
Also includes in-car data terminal connections and video recording maintenance.
- 0501-2005 **Vehicle Repairs**
Oil changes, fluids, tires, brakes, service provided by Camden Public Works. All cruiser repairs, parts and labor by dealerships.

Town of Camden, Maine
FY 25 MUNICIPAL BUDGET

- 0501-2025 **Mobile Equipment Repair**
Repairs as needed for all radios, radar units, radar boards, cruiser video systems and mobile data terminals
- 0501-3009 **Union Negotiations**
The current Union contract expires 6/30/2025. Negotiations will begin Fall of 2024
- 0501-3012 **Organization Dues**
Maine & International Police Chiefs Assoc, FBI LEEDA, memberships for supervisory staff.
- 0501-NEW **Equipment Maintenance Contract**
Moved this expense to Public Safety Bldg budget
- 0501-3018 **Animal Control**
By State law, municipalities are required to have a shelter for stray animals. PAWS Animal Center serves as the Town's rescue shelter. This account funds that contract and other animal control expenses that might arise.
- 0501-3525 **Small Equipment**
Funds equipment necessary to carry out the duties associated with law enforcement such as safety supplies, targets, range equipment, radios, radars, video systems, cruiser equipment, emergency lighting, Tazers and Tazer cartridges, etc. Significant increase in the price of ammunition for training is anticipated

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-03 COUNTY DISPATCH**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
0503-3036 Dispatch Services	158,927	163,813	190,650	190,650	219,036	219,036	219,036	219,036
Total County Dispatch	158,927	163,813	190,650	190,650	219,036	219,036	219,036	219,036
					14.9%	14.9%	14.9%	14.9%

Change over FY 24

County Dispatch

This is the cost of Camden's share of the Knox County Dispatch services.

**County Taxes and Dispatch Fees
2023 and 2024 Budgets**

Municipality	2023 Certified State Valuations 1/19/2023	1.5% Overlay			2024 Proposed State Valuations	1% Overlay		
	State Valuation	County Tax	Dispatch/PSAP Fees	Combined Tax & Fees	State Valuation	County Tax	Dispatch/PSAP Fees	Combined Tax & Fees
Appleton	\$164,050,000	\$172,012	\$51,416	\$223,428	\$166,700,000	\$204,305	\$59,071	\$263,376
Camden	\$1,660,550,000	\$1,741,004	\$190,650	\$1,931,744	\$2,005,450,000	\$2,062,017	\$219,036	\$2,281,053
Cushing	\$362,450,000	\$401,013	\$54,732	\$455,744	\$468,800,000	\$482,023	\$62,881	\$544,904
Friendship	\$313,650,000	\$328,873	\$41,614	\$370,487	\$387,750,000	\$396,687	\$47,808	\$444,495
Hope	\$266,300,000	\$279,225	\$61,874	\$341,099	\$333,300,000	\$342,701	\$71,086	\$413,788
Ile Au Haut	\$70,250,000	\$73,680	\$3,352	\$77,032	\$73,600,000	\$75,676	\$3,852	\$79,528
Matinicus Isle Plantation	\$35,850,000	\$37,590	\$1,786	\$39,376	\$37,100,000	\$38,146	\$2,051	\$40,198
North Haven	\$409,300,000	\$429,166	\$15,185	\$444,351	\$480,400,000	\$495,851	\$17,458	\$513,408
Owls Head	\$460,150,000	\$482,484	\$54,805	\$537,289	\$560,850,000	\$576,070	\$62,964	\$639,034
Rockland	\$983,750,000	\$1,030,868	\$252,742	\$1,283,611	\$1,106,100,000	\$1,229,838	\$290,373	\$1,520,211
Rockport	\$1,212,850,000	\$1,271,822	\$132,786	\$1,404,607	\$1,346,400,000	\$1,384,378	\$152,656	\$1,537,034
St. George	\$1,078,100,000	\$1,130,427	\$94,263	\$1,224,690	\$1,208,150,000	\$1,303,920	\$108,297	\$1,412,217
South Thomaston	\$341,150,000	\$357,708	\$65,680	\$423,388	\$428,500,000	\$440,587	\$63,257	\$503,844
Thomaston	\$455,750,000	\$477,870	\$99,807	\$577,677	\$535,250,000	\$550,348	\$114,667	\$665,015
Union	\$324,150,000	\$338,863	\$66,635	\$405,498	\$393,500,000	\$393,340	\$60,763	\$454,104
Vinalhaven	\$573,750,000	\$601,598	\$47,079	\$648,677	\$679,900,000	\$699,078	\$64,089	\$763,167
Warren	\$425,250,000	\$445,890	\$177,777	\$623,667	\$515,800,000	\$530,349	\$203,672	\$734,021
Washington	\$101,305,000	\$205,685	\$58,011	\$263,696	\$230,850,000	\$237,188	\$68,640	\$305,828
Sub-Total	\$9,348,050,000	\$9,801,769	\$1,479,542	\$11,281,311	\$11,129,250,000	\$11,443,170	\$1,099,631	\$13,143,001
Unorganized Territory	\$22,500,000	\$23,592	\$0	\$23,592	\$22,800,000	\$23,443.11	\$0	\$23,443
Lincolnville	\$0	\$0	\$12,446	\$12,446	\$0	\$0	\$14,297	\$14,297
TOTAL	\$9,370,550,000	\$9,825,361	\$1,491,988	\$11,317,348	\$11,152,050,000	\$11,466,613	\$1,114,128	\$13,180,741
		11.56%	Overlay \$145,202			16.70%	Overlay \$113,631	
2023 Tax Assessment	\$9,680,189				2024 Tax Assessment	\$11,353,082		
Assessment + Overlay	\$9,825,361				Assessment + Overlay	\$11,466,613		

Taxes & Fees

1/3/2024

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**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-04 FIRE & EMERGENCY MEDICAL SERVICES DEPARTMENT**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
0504-0101 Full Time Wages	234,655	267,235	299,000	239,182	543,000	447,000	447,000	447,000
0504-0105 Per Diem Wages	31,464	15,481	48,000	22,192	131,400	61,000	61,000	61,000
0504-NEW First Responder/Training Wage	4,000	13,753	96,500	45,787	100,000	50,000	50,000	50,000
0504-0110 Overtime	31,015	32,960	30,000	33,479	69,500	50,000	50,000	50,000
0504-0125 Call Firefighter/Training Wage	62,329	77,715	88,000	50,914	90,800	80,000	80,000	80,000
0504-0501 FICA & Medicare	26,723	30,546	43,000	29,415	71,600	52,700	52,700	52,700
0504-0505 ICMA/MPERS	31,263	26,854	46,200	32,716	76,700	70,000	70,000	70,000
0504-0510 Health Insurance	92,808	96,865	108,900	76,502	221,500	172,400	172,400	172,400
0504-1001 Software/Office Supplies	2,404	2,167	2,600	4,207	7,000	7,000	7,000	7,000
0504-1005 Dues & Publications	445	1,120	800	665	1,000	1,000	1,000	1,000
0504-1008 Equipment Supplies	12,177	12,718	13,000	5,824	25,000	20,000	20,000	20,000
0504-1014 Gas/Diesel/Oil	6,040	5,093	4,500	3,413	10,000	10,000	10,000	10,000
0504-1201 Mileage	346	810	1,000	697	2,000	2,000	2,000	2,000
0504-1202 Training/Professional Development	11,009	6,787	7,500	4,357	17,400	25,000	25,000	25,000
0504-1205 Uniforms/Clothing	1,985	1,815	2,200	791	10,000	10,000	10,000	10,000
0504-1217 Respiratory Standards Program	1,674	355	300	825	350	350	350	350
0504-1218 HB Vaccine	-	-	-	30	-	-	-	-
0504-1219 Hose	1,275	-	1,500	-	1,600	1,600	1,600	1,600
0504-NEW Billing	-	-	-	-	-	-	-	-
0504-NEW Laundry Services	-	-	-	-	500	-	-	-
0504-NEW Medical Exams	-	-	-	-	500	-	-	-
0504-NEW Advertising	-	-	-	-	500	-	-	-
0504-1520 Communications	3,698	4,566	4,100	2,735	4,100	4,100	4,100	4,100
0504-2005 Vehicle Repairs	10,855	17,793	30,500	22,743	36,600	36,600	36,600	36,600
0504-2020 Equipment Repairs	2,194	4,555	7,000	4,661	10,000	10,000	10,000	10,000
0504-3525 Small Dept Equipment	10,595	10,637	12,000	1,699	12,400	12,400	12,400	12,400
0504-3153 Hose Testing	7,571	9,225	10,000	8,799	10,300	10,300	10,300	10,300
0504-NEW First Responder Equipment	10,018	11,829	10,000	1,539	10,000	10,000	10,000	10,000
0504-NEW Emergency Medical Services	123,941	170,225	175,500	122,990	365,000	365,000	365,000	365,000
Total Fire Dept	720,484	821,104	1,042,100	716,162	1,828,750	1,508,450	1,508,450	1,508,450
					75.5%	44.8%	44.8%	44.8%

- 0504-0101 **Full Time Waqes**
The Department currently has 4 full time positions.
The full-time firefighters each work an average of 42 hour weeks; therefore 2 hours are paid at the OT rate. Full-time personnel are certified Code Enforcement Officers and licensed Emergency Medical Service providers.
We are proposing a phase-in approach with the goal for an additional 3 FT firefighters on staff.
We plan to hire two FT firefighter/EMTs in September and 1 in November
- 0504-NEW **Per Diem Wages**
FF/EMT and Paramedic support as we transitionally hire the FT FF/EMTs
- 0504-NEW **First Responder/Training Waqes**
Upon successful completion of Basic EMT training/licensing, first responders will be compensated for acting in such capacity responding to emergency calls.
- 0504-0110 **Overtime**
Overtime waqes are for hours worked beyond regular waqes (beyond the 2 hours each week for full-time staff); as well as holiday pay. By averaging of the hours, each firefighter receives 2 hours of overtime each week. Holiday pay is figured at 12 hours straight pay for the off-duty firefighter - 12 hours straight pay for the holiday if a scheduled firefighter takes the day off or 12 hours of time and a half if the scheduled firefighter works the holiday.
- 0504-0125 **Call Firefighters/Training Waqes**
Call firefighter payroll varies depending on the volume of calls for service and the number of personnel who answer the call. This includes fire calls, meetings, setting up voting space and other duties as assigned. Training is for regularly scheduled and special training events for on-call firefighters.
- 0504-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 0504-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 0504-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 0504-1001 **Software & Office Supplies**
Includes the Department's records of keeping and reporting web based subscription.
- 0504-1005 **Dues & Publications**
Dues payable to professional associations such as National Fire Protection Assn, Int'l Assn Fire Chiefs, Knox County Mutual Aid, ME State Federation of Firefighters and publications.
- 0504-1008 **Personal Protective Equipment**
Regular issued gear for Firefighters including: turnout gear, gloves, boots, etc.
National Fire Protection Assn (NFPA) requires replacement every 10 years.
- 0504-1014 **Gas/Diesel/Oil**
Vehicle fuel based on estimated 1,000 gallons of diesel and 1,250 gallons gasoline
- 0504-1201 **Mileage**
Mileage reimbursement when staff uses personal vehicles for work purposes (IRS rate: As of January 1st of each year)
- 0504-1202 **Training/Professional Development**
This account is for specialty drills and trainings that enhance the basic training offered by the Fire Department. Examples include: water rescue, confined space, extrication, etc.
Workshops/training offered by the Maine Fire Chiefs and Int'l Assn of Fire Chiefs.
Also includes training to assist the Planning & Codes Office.
This year also includes an on-line training subscription we are using.
- 0504-1205 **Uniforms/Clothing Allowance**
This funds uniforms for the 4 full time personnel and uniforms for part time firefighters plus the additional proposed hired staff.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

- 0504-1217 **Respiratory Standards Program**
Annual medical evaluations required for use of breathing apparatus
Mask fit tests and breathing air quality testing
Includes primary check for new members and yearly medical clearance
- 0504-1218 **HB Vaccine/Drug screening**
Estimate for new members. Includes random drug screening for full-time personnel
- 0504-1520 **Communications**
Fire Department phones (2) in Public Safety Building and VZW iPads for Engines 4 & 5
2 Department cell phones
- 0504-2005 **Vehicle Repairs**
Preventative maintenance, oil & filter changes.
- 0504-2020 **Equipment Repairs**
Yearly maintenance programs and repair as needed. Includes: Aerial & ground ladder tests @ \$1,500,
Annual flow testing of self-contained breathing apparatus (SCBA) \$2,000; SCBA battery replacement \$150.
General repairs of pagers and radios, SCBA, personal protective equipment
General repairs resulting from daily use of equipment or issues found during service testing
- 0504-3525 **Small Department Equipment**
Specialized equipment purchases, replacement of old pagers.
Continued upgrade/replacement of radios - mobile and portable
- 0504-3153 **Hose Testing**
All hoses tested annually per industry standards.
Annual pump service testing as required by NFPA standards.
- 0504-NEW **First Responder Equipment**
Equipment and supplies necessary for first responders to provide basic life support to patients
- 0504-NEW **Emergency Medical Services**
North East Mobile Health Services provides emergency medical and transport services to the residents of
Camden, Rockport, Lincolnville and Hope.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-05 PUBLIC SAFETY BUILDING**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0505-0105	Part Time Wages	1,254	1,705	-	-	-	-	-	-
0505-0501	FICA & Medicare	95	126	-	-	-	-	-	-
0505-1006	Building Supplies	829	1,326	2,800	700	-	-	-	-
0505-1501	Electricity	9,971	13,686	10,000	11,627	12,000	12,000	12,000	12,000
0505-1505	Heat	7,606	10,349	7,000	7,578	9,000	9,000	9,000	9,000
0505-1510	Water/Sewer	3,948	4,050	3,700	3,378	3,700	3,700	3,700	3,700
0505-2030	Building Maintenance	13,892	15,504	10,000	2,778	18,000	18,000	18,000	18,000
0505-2810	Emergency Operations Center	-	-	500	-	500	500	500	500
0505-3014	Contracted Cleaning Services	-	-	5,000	-	5,000	5,000	5,000	5,000
0505-NEW	Equipment Maintenance Cont.	-	-	-	-	3,300	3,300	3,300	3,300
0505-3016	HVAC Maintenance	3,906	3,638	6,000	3,530	8,000	8,000	8,000	8,000
0505-3525	Equipment Purchases	2,825	-	3,000	436	3,000	3,000	3,000	3,000
Total Public Safety Building		44,326	50,384	48,000	30,027	62,500	62,500	62,500	62,500
						30.2%	30.2%	30.2%	30.2%

Change over FY 24

0505-1006 **Building Cleaning/Custodial Services**
General building supplies and cleaning

0505-1501 **Electricity**
Electrical costs for the Public Safety Building

0505-1505 **Heat**
Fuel consumption in the Public Safety Building

0505-1510 **Water/Sewer**

0505-2030 **Building Maintenance**
Includes general upkeep and maintenance
General cleaning and preventive maintenance

0505-NEW **Emergency Operations Center**
Funding for training and supplies to support the Emergency Operations Center
(located in the basement of the Congregational Church)

0505-NEW **Contracted Cleaning Services**
Annual professional cleaning of PSB floors

0505-3016 **Contracted Services/HVAC Maint**
Annual heat/AC/mechanical maintenance agreement, and other repairs as needed
Reduced because the service contract was re-written with Siemens, Inc.

0505-3525 **Equipment purchases**
Continuous upgrade/upkeep of physical fitness equipment to be used by Fire & Police personnel to maintain wellness and fitness required.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-06 Hydrant Assessment**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
0506-3031 Hydrant Assessment	255,213	256,310	273,000	212,677	277,000	277,000	277,000	277,000
Total Hydrant Rental	255,213	256,310	273,000	212,677	277,000	277,000	277,000	277,000
					1.5%	1.5%	1.5%	1.5%

Note: **Hydrant Rental**

Change over FY 24

With MPUC approval, Maine Water is permitted to add a charge on customers' bills to reflect the incremental capital costs of Maine Water's infrastructure replacement program. Charge (WISC) will be reset to 3.4% on 7/1/2023.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-07 Emergency Medical Services (EMS)**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
0507-0112								
0507-0114								
0507-0501								
0507-0505								
0507-3525								
0507-2805								
Total Emergency Medical Services	-	-	-	-	-	-	-	-

Moved to Fire/EMS Department

Change over FY 24

- 0507-NEW **First Responder Waqes**
Upon successful completion of Basic EMT training/licensing, first responders will be compensated for acting in such capacity responding to emergency calls. Includes pay for 2 people to be on-call for EMS overnight.

- 0504-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare

- 0504-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for town employees is 9.9%

- 0507-NEW **First Responder Equipment**
Equipment and supplies necessary for first responders to provide basic life support to patients

- 0507-2805 **Emergency Medical Services**
North East Mobile Health Services provides emergency medical and transport services to the residents of Camden, Rockport, Lincolnville and Hope.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Safety
05-09 Emergency Operations Center**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0509-2810	Emergency Operations Center	500	495	-	-	-	-	-	-
Total Emergency Operations Center		500	495	-	-	-	-	-	-

0509-2805 Funding for training and supplies to support the Emergency Operations Center (located in the basement of the Congregational Church)
Appropriation moved to Public Safety Building

**Public Safety
05-10 STREET LIGHTS**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
0510-1501	Electricity	13,195	19,017	20,000	15,357	20,000	20,000	20,000	20,000
0510-2035	Downtown Street Lights	17,635	7,453	15,000	15,290	18,000	18,000	18,000	18,000
0510-3022	Traffic Signal Maintenance	5,467	-	3,000	605	3,000	3,000	3,000	3,000
Total Street Lights		36,297	26,470	38,000	31,252	41,000	41,000	41,000	41,000
						7.9%	7.9%	7.9%	7.9%

Change over FY 24

- 0510-1501 **Electricity**
Cost of electrical service of street lights.
- 0510-2035 **Downtown Street Lights**
Repairs and maintenance to street lights, outlets and light bulb replacements.
- 0510-3022 **Traffic Signal Maintenance**
Includes quarterly scheduled maintenance and other maintenance as needed

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Public Works
10-01 PUBLIC WORKS DEPARTMENT/STREETS/SIDEWALKS/DAMS**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
1001-0101	Full Time Wages	582,021	625,104	694,400	554,513	688,000	688,000	688,000	688,000
1001-0105	Part Time Wages	-	-	-	-	5,000	5,000	5,000	5,000
1001-NEW	Dam Control Agent Stipend	7,800	15,300	8,400	10,050	30,000	30,000	30,000	30,000
1001-0110	Overtime	29,888	32,570	32,000	26,479	32,000	32,000	32,000	32,000
1001-0501	FICA & Medicare	46,302	49,902	55,800	43,635	57,800	57,800	57,800	57,800
1001-0505	ICMA/MPERS	60,334	47,642	74,750	57,761	74,100	74,100	74,100	74,100
1001-0510	Health Insurance	197,648	195,802	244,900	178,732	246,000	246,000	246,000	246,000
1001-0517	Mileage	2,400	2,400	2,400	1,358	500	500	500	500
1001-1001	Office Supplies	83	216	500	404	700	700	700	700
1001-1006	Supplies (Cleaning & Bldg)	580	213	1,200	351	1,200	1,200	1,200	1,200
1001-1009	Bldg Hardware Supplies	1,880	2,378	2,000	2,473	2,000	2,000	2,000	2,000
1001-1010	Signs	6,376	1,355	4,500	1,020	4,500	4,500	4,500	4,500
1001-1013	Safety Equipment	3,686	3,593	3,500	3,459	3,500	3,500	3,500	3,500
1001-1014	Gas/Diesel/Oil	39,987	46,530	39,000	42,118	40,000	40,000	40,000	40,000
1001-1202	Professional Development	1,223	25	1,000	700	1,000	1,000	1,000	1,000
1001-1205	Uniforms/Clothing Allowance	4,504	3,531	4,000	4,960	4,500	4,500	4,500	4,500
1001-1220	Traffic Control Devices	866	-	2,000	-	2,000	2,000	2,000	2,000
1001-1221	Winter Salt & Sand	83,325	125,213	132,000	87,507	125,000	125,000	125,000	125,000
1001-1501	Electricity	4,366	4,961	6,000	3,472	7,000	7,000	7,000	7,000
1001-1505	Heat	4,598	6,262	5,000	6,614	5,000	5,000	5,000	5,000
1001-1510	Water/Sewer	1,188	1,132	1,200	760	1,200	1,200	1,200	1,200
1001-1520	Communications	2,579	2,637	2,500	1,616	1,200	1,200	1,200	1,200
1001-2025	Radios	500	-	500	-	500	500	500	500
1001-2030	Building Maintenance	7,169	6,294	7,000	8,136	13,000	13,000	13,000	13,000
1001-2036	Fuel Depot Maintenance	1,200	1,200	-	-	-	-	-	-
1001-2037	Fleet Maintenance	54,453	47,961	45,000	59,618	47,000	47,000	47,000	47,000
1001-2038	Plow Maintenance	9,593	11,560	10,000	9,918	11,000	11,000	11,000	11,000
1001-3021	Drug Testing	755	1,465	1,000	1,006	1,000	1,000	1,000	1,000
1001-3525	Small Dept Equipment	2,218	5,716	7,000	5,352	10,000	10,000	10,000	10,000
1002-2040	Street Maintenance	61,792	54,703	65,000	28,162	98,500	98,500	98,500	98,500
1002-2041	Sidewalks	40,000	16,222	20,000	5,057	35,000	35,000	35,000	35,000
1002-2042	Storm Drains	11,696	23,518	61,000	12,953	61,000	61,000	61,000	61,000
1002-2043	Trash Disposal	12,359	9,212	18,500	14,195	15,000	15,000	15,000	15,000
1002-2049	Rental Equipment	35,443	27,221	25,000	34,958	25,000	25,000	25,000	25,000
1002-2054	Culverts & Basins	5,507	3,157	6,000	-	40,000	40,000	40,000	40,000
1002-3017	Engineering	2,245	2,348	5,000	-	3,000	3,000	3,000	3,000
1002-3023	Street Paving	241,892	134,953	370,000	90,346	250,000	250,000	250,000	250,000
1004-1225	Parking Lot Lease	64,431	64,452	-	-	-	-	-	-
1004-2070	Parking Lot Maintenance	8,131	4,000	10,000	350	10,000	10,000	10,000	10,000
1005-3033	Tree Maintenance	38,345	26,726	39,000	36,919	39,000	39,000	39,000	39,000
1005-3034	Shade Tree Planting	2,962	2,325	14,000	4,500	10,000	10,000	10,000	10,000
2008-2050	Mequanticook Dams (East & West)	500	4,278	18,500	4,605	-	-	-	-
2008-2051	Montgomery Dam	7	89	6,500	8,100	-	-	-	-
2008-2053	Seabright Dam	-	2,025	12,500	4,685	-	-	-	-
Total Public Works		1,682,832	1,616,191	2,058,550	1,356,842	2,001,200	2,001,200	2,001,200	2,001,200
						-2.8%	-2.8%	-2.8%	-2.8%

Change over FY 24

- 1001-0101 **Full Time Waqes**
PW Director, Engineer (both 50% funded with WW) and 10 full-time employees
- 1001-0105 **Part Time Waqes**
Snow removal, downtown street/sidewalk maintenance, trash pick-up, summer/winter coverage
- 1001-NEW **Dam Control Agent**
- 1001-0110 **Overtime**
Cost of responding to storms, winter maintenance, etc. Estimate based on historical trends
- 1001-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 1001-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 1001-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 1001-0517 **Mileage**
Misc Travel
- 1001-1001 **Office Supplies**
Printer Ink, staples, notebooks, binders, folders, pens and other general office supplies
- 1001-1006 **Supplies (Cleaning & Building)**
Paper products, cleaning supplies
- 1001-1009 **Building Hardware Supplies**
Rakes, shovels, brooms, batteries, flashlights, tools
- 1001-1010 **Signs**
Replacement of stolen/damaged street and traffic signs, installing new signs and posts
- 1001-1013 **Safety Equipment**
Hard hats, gloves, eye & hearing protection, first aid kits, crane inspections, fire extinguisher inspections and replacements, fall protection, & chain saw protection & steel toe work boots, reflective rain jackets and rain pants.
- 1001-1014 **Gas/Diesel/Oil**
Fuel for trucks and equipment
Estimate based on 4,500 gals diesel and 5,500 gals gasoline
Includes 4,000 for motor/hydraulic oil

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

1001-1202	Professional Development Periodic training for Public Works staff
1001-1205	Uniforms/Clothing Allow Stipend for clothing \$250 for 8 employees= \$2000 and \$1600 per year for 2 mechanic's uniforms, plus 2 'CPW' T-shirts and a ball cap
1001-1220	Traffic Control Devices Work area signs, Cross Walk signs, traffic cones & barricades,
1001-1221	Winter Salt & Sand PW plows, sand/salts approximately 58 miles of Town & State roads and 12 miles of sidewalks 1,300 tons salt (predicted to be \$76/ton); 1,300 cy sand (predicted to be \$18.50/cy); Magnesium flakes (sidewalks)
1001-1501	Electricity Electricity for the Public Works facility
1001-1505	Heat Heating fuel for Public Works facility
1001-1510	Water/Sewer Utility costs for the Public Works facility
1001-1520	Communications Telephone and two cell phone stipends
1001-2025	Radios Radio repair and purchase
1001-2030	Buildings Maintenance Includes: Maintenance of buildings, plumbing/electrical repair Fire extinguisher hydro test replace/refill Boiler maintenance & repairs Weekly office cleaning
1001-2037	Fleet Maintenance Tires/brakes and all repair parts, welding supplies The increase is attributed to the increase cost of parts and tires
1001-2038	Plow Maintenance An increase due to a rise in the cost of cutting edges, steel, bolts and bed chains
1001-3021	Drug Testing Random drug/alcohol testing, pre-employment testing Annual hearing tests
1001-3525	Small Department Equipment Sand and salt sidewalk material spreader, \$6,500 Miscellaneous construction equipment
1002-2040	Street Maintenance The Town maintains 40 miles of roadways. This account funds: Road repairs & cold patch \$2,200 Paint striping contractor/crosswalks \$55,000 + \$3,744.80 for edge lines = \$58,745 Erosion control \$2,250 Gravel, stone, riprap and loam (approx. 1,500 cy @ 23.50/cy = \$35,250) * Note 1,250 cy is for replacement of the Gould St storm water collection system) * Note total = \$98,445 - \$33,714 Gould St = \$64,741
1002-2041	Sidewalks The Town has 12 miles of sidewalk to maintain This account funds sidewalk repairs and an estimate to replace 1,000 ft of sidewalk on Gould St.
1002-2042	Storm Sewers Miscellaneous repairs, replace driveway & cross culverts, catch basin repair & replacement frames. This also now included cleaning 718 catch basins and some lines.
1002-2054	Culverts & Basins Replacement of driveway and cross culverts and catch basins, frames/covers Additionally this estimate includes pipe \$23,000 and catch basins \$14,400 for Gould St.
1002-2043	Trash Disposal Trash pickup for downtown, all parks, Public Safety, Town Offices and roadside dumping. Trash bags, trash container maintenance
1002-2049	Rental Equipment examples: Wheel loader rental (winter) Truck rental for hauling snow
1002-3017	Engineering Professional services as needed for sidewalks, drainage projects, roads, bridges
1002-3023	Street Paving Overlays and grinding, crack sealing, repairs according to condition/need assessment
1004-1225	Parking Lot Lease Winter maintenance of leased parking spaces at the Church of Christ, Scientist Church on Central St. and the Knox Mill Lease/Purchase of Knowlton Street and Knox Mill Parking Lots - To be off-set with Downtown TIF revenue
1004-2070	Parking Lot Maintenance Funds repairs, landscaping, striping and maintenance at Town parking lots
1005-3033	Tree Maintenance Tree cabling, pruning and removal of dead and potentially dangerous trees

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

1005-3034	<p>Shade Tree Planting The Town has historically funded a portion of the cost for residents to plant new or replacement shade trees. The Town has taken on the tree planting and this budget amount accounts for the planting of 30 new trees</p>										
2008-2050	<p>Mequenticook Dams This account funds the inspections and repairs of the East and West Mequenticook dams Camden and Lincolnville share in maintenance and repair costs: Camden: 67% and Lincolnville: 33%</p> <table border="0" style="width: 100%;"> <tr> <td>Dam Control Agent \$2,100/yr/dam + FICA/Me</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Wages for labor to remove debris from gate, shovel access, repair misc. smal</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Inspect East Dam gate tunnel estimate</td> <td style="text-align: right;">-</td> </tr> <tr> <td><u>Comprehensive underwater inspection</u></td> <td style="text-align: right;"><u>-</u></td> </tr> <tr> <td></td> <td style="text-align: right;">-</td> </tr> </table>	Dam Control Agent \$2,100/yr/dam + FICA/Me	-	Wages for labor to remove debris from gate, shovel access, repair misc. smal	-	Inspect East Dam gate tunnel estimate	-	<u>Comprehensive underwater inspection</u>	<u>-</u>		-
Dam Control Agent \$2,100/yr/dam + FICA/Me	-										
Wages for labor to remove debris from gate, shovel access, repair misc. smal	-										
Inspect East Dam gate tunnel estimate	-										
<u>Comprehensive underwater inspection</u>	<u>-</u>										
	-										
2008-2051	<p>Montgomery Dam This account funds annual inspections and repairs.</p> <table border="0" style="width: 100%;"> <tr> <td>Independent Engineer inspection</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Dam Control Stipend + FICA/Medicare</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Miscellaneous Repairs</td> <td style="text-align: right;">-</td> </tr> <tr> <td><u>Wages for labor to remove debris from gate, shovel access, repair misc. smal</u></td> <td style="text-align: right;"><u>-</u></td> </tr> <tr> <td></td> <td style="text-align: right;">-</td> </tr> </table>	Independent Engineer inspection	-	Dam Control Stipend + FICA/Medicare	-	Miscellaneous Repairs	-	<u>Wages for labor to remove debris from gate, shovel access, repair misc. smal</u>	<u>-</u>		-
Independent Engineer inspection	-										
Dam Control Stipend + FICA/Medicare	-										
Miscellaneous Repairs	-										
<u>Wages for labor to remove debris from gate, shovel access, repair misc. smal</u>	<u>-</u>										
	-										
2008-2053	<p>Seabright Dam Beginning with FY18, costs for inspections and repairs, which were previously covered by the Seabright Hydro Fund are budgeted here.</p> <table border="0" style="width: 100%;"> <tr> <td>Dam Control Agent stipend + FICA Medicare</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Comprehensive underwater inspection</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Misc Repairs (e.g. Add Riprap)</td> <td style="text-align: right;">-</td> </tr> <tr> <td><u>Wages for labor to remove debris from gate, shovel access, repair misc. smal</u></td> <td style="text-align: right;"><u>-</u></td> </tr> <tr> <td></td> <td style="text-align: right;">-</td> </tr> </table>	Dam Control Agent stipend + FICA Medicare	-	Comprehensive underwater inspection	-	Misc Repairs (e.g. Add Riprap)	-	<u>Wages for labor to remove debris from gate, shovel access, repair misc. smal</u>	<u>-</u>		-
Dam Control Agent stipend + FICA Medicare	-										
Comprehensive underwater inspection	-										
Misc Repairs (e.g. Add Riprap)	-										
<u>Wages for labor to remove debris from gate, shovel access, repair misc. smal</u>	<u>-</u>										
	-										

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Community Services
20-01 COMMUNITY SERVICES**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25	
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board	
2001-2840	American Legion (Memorial Day)	2,500	3,000	4,000	4,000	4,000	4,000	4,000	4,000	
2001-2845	Camden Garden Club	3,000	4,000	4,000	4,000	4,000	4,000	-	-	
2001-2841	Camden-Rockport Historical	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	
2001-2843	Merryspring, Inc.	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
2001-2844	PenBay YMCA Teen Center	-	-	-	-	-	-	-	-	
2001-NEW	Community Liaison Support	-	-	-	-	55,000	55,000	55,000	55,000	
2001-2817	Megunticook Watershed Associati	-	6,500	6,500	6,500	7,000	6,500	6,500	6,500	
2001-NEW	Curtis Island Foundation	-	-	-	-	20,000	-	4,000	4,000	
Total Community Services		10,500	18,500	19,500	19,500	95,000	74,500	74,500	74,500	
						387.2%	<i>Change over FY 24</i>		282.1%	282.1%

The requests are presented as submitted

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Culture & Recreation
20- 02 Camden Public Library**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
2002-2801 Camden Public Library	493,000	523,000	555,000	416,250	585,000	585,000	585,000	585,000
Total Camden Public Library	493,000	523,000	555,000	416,250	585,000	585,000	585,000	585,000
					5.4%	5.4%	5.4%	5.4%

Change over FY 24

Annual funding in support of the Camden Public Library

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Culture & Recreation
20-03 HARBOR**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
2003-0101	Full Time Wages	62,132	76,398	85,600	67,453	91,000	91,000	91,000	91,000
2003-0105	Part Time Wages	14,520	17,861	25,700	11,047	26,000	26,000	26,000	26,000
2003-0110	Overtime	-	-	1,000	-	1,000	1,000	1,000	1,000
2003-0130	Harbor Clerk	22,074	17,772	27,100	25,661	35,000	35,000	35,000	35,000
2003-0137	Pump-Out Boat Operations	28,232	13,694	32,000	16,937	37,000	37,000	37,000	37,000
2003-0138	Public Landng Restrooms	-	-	37,200	21,946	30,000	30,000	30,000	30,000
2003-0501	FICA & Medicare	9,182	9,819	16,300	10,385	17,000	17,000	17,000	17,000
2003-0505	ICMA/MPERS	9,346	7,211	12,900	7,781	13,500	13,500	13,500	13,500
2003-0510	Health Insurance	31,040	27,805	37,000	25,065	34,500	34,500	34,500	34,500
2003-1001	Office Supplies	119	786	600	431	600	600	600	600
2003-1004	Advertisement & Recruiting	-	467	1,000	268	500	500	500	500
2003-1014	Gas/Diesel/Oil	152	1,064	800	527	800	800	800	800
2003-1202	Professional Development	1,012	994	1,800	-	1,800	1,800	1,800	1,800
2003-1205	Uniforms/Clothing	521	914	1,200	155	1,200	1,200	1,200	1,200
2003-1206	Submerged Lands Lease	11,757	11,707	12,500	8,987	12,500	12,500	12,500	12,500
2003-1501	Electricity	2,314	3,791	3,000	5,140	6,000	6,000	6,000	6,000
2003-1510	Water/Sewer	875	951	1,000	796	1,000	1,000	1,000	1,000
2003-1520	Communications	1,509	1,360	1,800	951	1,800	1,800	1,800	1,800
2003-2001	General Maintenance	9,977	3,502	11,000	3,050	11,000	11,000	11,000	11,000
2003-2020	Equipment Maintenance	16,351	13,268	15,400	17,414	16,000	16,000	16,000	16,000
2003-2025	Radios	-	-	200	-	200	200	200	200
2003-2045	Curtis Island Lighthouse	-	1,000	500	-	500	500	500	500
2003-2047	Public Landng Restrooms Maint	-	-	8,500	9,569	10,000	10,000	10,000	10,000
2003-2507	Boat Insurance	4,562	4,691	4,800	4,592	4,800	4,800	4,800	4,800
2003-3043	Trash Removal	-	-	-	-	500	500	500	500
2003-3520	Harbor Management Software	1,375	1,640	5,000	1,320	5,000	5,000	5,000	5,000
Total Harbor & Landing		227,050	216,695	343,900	239,475	359,200	359,200	359,200	359,200
						4.4%	4.4%	4.4%	4.4%

Change over FY 24

- 2003-0101 **Full Time Waqes**
Harbormaster salary for summer season and winter position
- 2003-0105 **Part Time Waqes**
Deputy Harbormaster generally for 17 weeks @ 20 hrs/week during summer season
Jr Deputy Harbormaster for 16 weeks @ 16 hours/week during peak season
Harbormaster office receptionist for 8 weeks @ 20 hours/week during peak season & 9 weeks @ 12 hours/week
- 2003-0130 **Harbor Clerk**
This funds administrative/accounting support provided by Town Office staff.
- 2003-0137 **Pump-out Boat Personnel**
Operator salary (40 hrs/wk x 10 hrs/wk OT)
- 2003-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 2003-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 2003-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 2003-1001 **Office Supplies**
General office and department supplies
- 2003-1004 **Advertisement & Recruitment**
Any advertising to the public; ex: Dinqhly removal dates
- 2003-1014 **Gas/Diesel/Oil**
All fuel for the "Welcome", Boston Whaler and the Alcar 21
- 2003-1202 **Professional Development**
Maine Harbormaster's Association classes, Homeland Security training, etc.
- 2003-1205 **Uniforms/Clothing**
Harbormaster and Deputy Harbormaster's uniforms
- 2003-1206 **Submerged Lands Lease**
Newly assessed annual fee for submerged lands lease with the State.
- 2003-1501 **Electricity**
Electricity to run office, transient dockage shore power and fishermen.
Increase in electricity due to transient use is offset with increased dockage fees.
Also pays for hot dog stand electricity. (Hot dog stand pays annual fee of \$2,200 to offset cost)

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

- 2003-1510 **Water/Sewer**
Water for three dock systems: Daysailer, public/windjammer and fishermen
- 2003-1520 **Communications**
Office phone and cell phone
- 2003-2001 **General maintenance & repairs**
Cleaning supplies, screws, nonskid tape for ramp treads, pot wharf, shackles, chains, PT lumber for wharf, etc.
- 2003-2020 **Equipment Maintenance**
Boat hooks, bilge pumps, PFD's, electrical equipment, running lights, etc.
- 2003-2025 **Radios**
VHF radios for office and vessels and replacement batteries
- 2003-2045 **Curtis Island Lighthouse**
Funding for maintenance and repairs, and reserve fund for future capital improvements
- 2003-2046 **Pump-Out Boat Operations**
Fuel, miscellaneous supplies and winter maintenance
pump out boat insurance
90% total of cost of pumpout boat is reimbursed by the State and is shown as a general
Dock based pump out facility
- 2003-2507 **Boat Insurance**
Insurance for the "Welcome", Boston Whaler and the Alcar 21
- 2003-3043 **Trash Removal**
Seasonal dumpster at Public Landing for non-commercial trash
- 2003-3520 **Harbor Management Software**
Outer harbor mooring mapping and data, and communications with mainframe computer hub

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Culture & Recreation
20-04 PARKS & RECREATION**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
2004-0101	Full Time Admin Wages	67,541	69,294	77,000	50,300	80,400	80,400	80,400	80,400
2005-0101	Full Time Parks Wages	139,813	180,170	209,700	140,581	304,400	304,400	304,400	304,400
2005-0105	Part Time Wages	11,105	15,452	10,000	15,361	-	-	-	-
2004-0135	Program Wages	6,865	10,495	15,000	10,094	12,000	12,000	12,000	12,000
2005-0138	Public Landing Rstrm Wages	-	36,951	-	-	-	-	-	-
2004-0501	FICA & Medicare	19,407	23,654	26,400	16,777	30,400	30,400	30,400	30,400
2004-0505	ICMA/MPERS	19,592	12,128	32,000	17,354	38,100	38,100	38,100	38,100
2004-0510	Health Insurance	69,549	63,499	74,300	39,268	105,400	105,400	105,400	105,400
2004-1001	Office Supplies	1,170	1,287	1,500	1,208	1,500	1,500	1,500	1,500
2005-1010	Signs	3,451	7,040	2,000	-	2,000	2,000	2,000	2,000
2004-1013	Safety Equipment	220	362	600	-	600	600	600	600
2005-1014	Gas/Diesel/Oil	8,162	6,360	6,000	2,293	6,000	6,000	6,000	6,000
2004-1201	Mileage	398	233	400	105	400	400	400	400
2005-1205	Uniforms/Clothing Allow	2,354	2,200	2,250	2,660	2,500	2,500	2,500	2,500
2005-1273	Maintenance Shop-Tools/Supplies	937	465	1,000	14	500	500	500	500
2004-1227	Program Expenses	5,064	4,714	4,500	4,015	4,500	4,500	4,500	4,500
2004-1228	Water Quality Monitoring	245	210	300	175	-	-	-	-
2004-1229	Lodge Expenses	832	977	1,000	-	1,000	1,000	1,000	1,000
2004-1501	Electricity	7,283	14,381	7,500	20,567	25,000	25,000	25,000	25,000
2004-1505	Heat	1,769	5,297	700	1,786	1,100	1,100	1,100	1,100
2005-1510	Water/Sewer	2,068	2,240	2,500	1,439	2,500	2,500	2,500	2,500
2004-1520	Communications	2,915	4,328	3,000	2,831	4,000	4,000	4,000	4,000
2004-2015	Grounds Maintenance	18,796	10,763	9,000	10,376	10,000	10,000	10,000	10,000
2004-2030	Building Maintenance	12,799	12,360	8,000	8,147	10,000	10,000	10,000	10,000
2005-2020	Equipment Maintenance	22,835	13,964	20,000	15,363	20,000	20,000	20,000	20,000
2005-2047	Public Landing Restrooms Maint	9,291	8,623	-	-	-	-	-	-
2005-2044	Rockport Tax	307	239	300	338	400	400	400	400
2005-3032	Trash Removal	5,671	8,040	5,000	3,729	5,500	5,500	5,500	5,500
2005-3189	Porta Potty Rentals	9,143	11,123	9,000	5,371	9,000	9,000	9,000	9,000
2005-2033	Skate Park Maintenance	4,000	-	4,000	-	-	-	-	-
2004-2802	Lake Steward	6,100	-	-	-	-	-	-	-
2004-3012	Organization Dues	-	220	200	220	250	250	250	250
2004-3035	Security Services	381	129	750	258	750	750	750	750
2005-3525	Small Dept Equipment	26	146	500	258	500	500	500	500
2004-3038	Summer Program Contract	10,810	15,725	16,500	23,488	25,000	25,000	25,000	25,000
2004-NEW	Snow Bowl Operational Subsidy	-	-	-	-	150,000	150,000	-	-
Total Recreation		470,899	543,069	550,900	394,376	703,700	853,700	853,700	703,700
						27.7%	55.0%	55.0%	27.7%

Change over FY 24

- 2004-0101 **Full Time Admin Wages**
Wages for 2 full-time employees 26 weeks per year.
1 Director, 1 Admin Asst.
- 2005-0101 **Full Time Parks Wages**
Wages for 10 full-time employees 30 weeks per year.
- 2004-0135 **Program Wages**
Bus driver wages for summer recreation program, reimbursed by YMCA
- 2004-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 2004-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 2004-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 2004-1001 **Office Supplies**
General office supplies
- 2005-1010 **Signs**
Trail kiosk, maps, trail signs, various park signs
- 2004-1013 **Safety Equipment**
First Aid kit resupply; ergonomic office equipment. Steel toed boots and other PPE, safety inspection recommendations.
- 2005-1014 **Gas/Diesel/Oil**
Trucks, tractor, ATV's, mowers, chain saws
- 2004-1201 **Mileage**
Mileage reimbursement when staff uses personal vehicles for work purposes
- 2005-1205 **Uniforms/Clothing Allowance**
\$250 for FT staff; \$125 for summer seasonal staff.
- 2005-1273 **Maintenance Shop**
Misc tools and supplies
- 2004-1227 **Program Expenses**
Includes mountain bike events, running races, scuttle (obstacle race), summer rec. supplies and park brochures
- 2004-1228 **Water Quality Monitoring**
Quarterly lodge water testing and registration
Includes funding for Mequaticook Watershed Association to conduct water quality monitoring at 5 locations on the lake & river
- 2004-1229 **Lodge Expenses**
Cleaning & bathroom supplies
- 2004-1501 **Electricity**
Lodge expense April - October.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

2005-1505 **Heat**
April - October Maintenance Shop

2005-1510 **Water/Sewer**
Village Green, Public Landinq restrooms, Laite Beach

2004-1520 **Communications**
Telephone expense, cell phones April - October

2004-2015 **Grounds Maintenance**
Ball field maintenance contract & misc facility grounds maintenance, including mountain bike trail maintenance and bridges

2004-2030 **Building Maintenance**
Routine building maintenance

2005-2044 **Rockport Tax**
Property tax on small piece of land on Ragged Mountain that is located in Rockport

2005-3032 **Trash Removal**
All trash removal April - October Parks and downtown
Seasonal portable toilets

2005-1010 **Porta-Potty Rentals**

2005-2033 **Skate Park Maintenance**

2005-2033 **Organizational Dues**

2004-3035 **Security Services**
1/2 Lodge alarm monitoring and maintenance, ie: security camerals and lock changes.

2005-3525 **Small Dept Equipment**
Small grounds equipment replacement

2004-3038 **Summer Program Contract**
Contract with YMCA to operate Summer Youth Recreation Program

2004-NEW **Snow Bowl Operational Subsidy**
To fund yearly operational deficits at the Snow Bowl

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Culture & Recreation
20-06 CAMDEN OPERA HOUSE AUDITORIUM**

Account	FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
	Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
2010-2811 Camden Opera House	282,144	326,553	231,000	231,000	268,350	268,350	268,350	268,350
Total Camden Opera House	282,144	326,553	231,000	231,000	268,350	268,350	268,350	268,350
					16.2%	16.2%	16.2%	16.2%

Change over FY 24

Annual funding in support of the Camden Opera House Auditorium

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Culture & Recreation
25-05 CEMETERY MAINTENANCE**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
2505-0101	Full Time Wages	23,017	24,053	26,100	20,285	41,000	41,000	41,000	41,000
2505-0105	Part Time Wages	7,783	7,361	7,200	13,346	-	-	-	-
2505-0501	FICA & Medicare	2,337	2,139	2,800	2,569	3,200	3,200	3,200	3,200
2505-0505	ICMA/MPERS	2,071	1,344	2,700	3,430	4,000	4,000	4,000	4,000
2505-0510	Health Insurance	3,389	11,433	8,300	9,219	12,500	12,500	12,500	12,500
2505-1013	Safety Equipment	-	-	300	-	300	300	300	300
2505-1014	Gas/Diesel/Oil	-	1,039	1,000	679	1,000	1,000	1,000	1,000
2505-2015	Grounds Maintenance	885	113	1,000	-	1,000	1,000	1,000	1,000
2505-2020	Equipment	2,092	1,614	1,200	1,314	1,200	1,200	1,200	1,200
2505-3525	Small Dept Equipment	374	231	500	-	500	500	500	500
Total Cem Maintenance		41,948	49,327	51,100	50,842	64,700	64,700	64,700	64,700
						26.6%	26.6%	26.6%	26.6%

NOTE: This budget is funded by the Cemetery Association.

Change over FY 24

- 2505-0101 **Full Time Wages**
Wages for 1.5 Parks employees assigned to cemetery maintenance for the season.
- 2505-0105 **Part Time Wages**
Seasonal employees
- 2505-0501 **FICA & Medicare**
Required 7.65% employer contribution to Social Security & Medicare
- 2505-0505 **ICMA/MPERS**
Retirement plans offered are either enrollment in an ICMA Deferred Compensation Plan or enrollment in the Maine Public Employees (MPERS) System. Employees enrolled in ICMA receive up to a 5% match from the Town. The Town's share of MPERS for employees enrolled in the MPERS plan for police officers and firefighters is 12.8% and for Town employees is 9.9%
- 2505-0510 **Health Insurance**
Health insurance coverage is available to full time employees. Part Time Employees that work 20 hours or more per week year round (but less than 30 hours) are eligible to join at their own expense. Employees hired after Jan 1, 2007 pay a share of dependent coverage. The Town offers employees three plan options with different degrees of employer/employee participation. These plans provide different levels of coverage, and therefore, creates a cost difference. More expensive plans will require more employee cost participation.
- 2505-1013 **Safety Equipment**
Steel toed boots and other PPE, safety inspection recommendations.
- 2505-1014 **Gas/Diesel/Oil**
Tractors, mowers, weed whackers and leaf blowers
- 2505-2015 **Grounds Maintenance**
Misc. grounds maintenance
- 2505-2020 **Equipment**
Equipment repairs and maintenance & rental
- 2505-3525 **Small Dept Equipment**
Small equipment purchases

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Debt/Capital/Contingency
DEBT SERVICE-PRINCIPAL**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
3001-4017 2016 General Obligation Bond	43,000	43,000	43,000	43,000	43,000	43,000	43,000	43,000
3001-4019 2018 Gen. Ob.-Mech St/Dams	27,200	27,200	27,200	27,200	27,200	27,200	27,200	27,200
3001-4023 2018 Seabright Dam	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
3001-4203 2019 Bayview St. Drainage	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
3001-4060 Tannery Demolition	50,354	52,279	54,283	54,272	56,357	56,357	56,357	56,357
3001-4155 Public Safety Building	49,960	49,960	49,960	49,960	-	-	-	-
3001-NEW Ambulance	-	-	-	-	-	-	-	-
3001-4223 PW Sidewalk Tractor	13,988	14,571	-	-	-	-	-	-
3001-4262 Wastewater Treatment Plant	64,612	-	-	-	-	-	-	-
3001-4263 Rawson Ave Pump Station	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000
3001-4272 Sea/Mt Battie St Pump Stations ¹	29,700	29,700	29,700	29,700	29,700	29,700	29,700	29,700
3001-4425 RMRA/Snow Bowl Redevelopment	105,300	105,300	105,300	105,300	105,300	105,300	105,300	105,300
3001-4112 SCBA/Compressor/Air Bottles	24,387	24,736	-	-	-	-	-	-
3001-4209 Wacker Neuson Loader	18,286	18,870	-	-	-	-	-	-
3001-4217 LED Streetlight Conversion	31,792	32,740	33,725	-	-	-	-	-
3001-4218 Pearl St. Project IFB	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000
3001-4204 West Dam Repairs IFB	10,832	11,110	11,110	11,110	11,110	11,110	11,110	11,110
3001-4245 PW Equipment-Mini Excavator	4,933	5,037	5,143	5,143	5,250	5,250	5,250	5,250
3001-4233 PW 2021 Ford F-550 Plow Truck	11,505	9,529	9,783	9,777	10,048	10,048	10,048	10,048
3001-4235 PW 2021 Ford F-550 Plow Truck	11,506	9,529	9,783	9,777	10,048	10,048	10,048	10,048
3001-NEW PW 2023 Ford F-350 Truck	-	-	-	-	10,860	10,860	10,860	10,860
3001-4025 Energy Performance Lease	143,550	102,293	104,433	105,633	109,080	109,080	109,080	109,080
3001-4426 Pks/Rec 2021 GMC Plow Truck	-	6,275	6,385	6,374	6,542	6,542	6,542	6,542
3001-4116 FD 2021 Alexis Mini Pumper Truck	-	-	23,056	23,792	21,992	21,992	21,992	21,992
Total Debt Service Principal	759,905	661,129	631,861	600,038	565,487	565,487	565,487	565,487
					-10.5%	-10.5%	-10.5%	-10.5%

Change over FY 24

Purpose: The Town issues bonds to fund equipment and projects which generally cost in excess of \$100,000 and/or have a useful life of more than 15 years. By borrowing, the Town can spread the costs of the projects and equipment over their useful life which ensures that those are benefiting from them share in the cost. The debt service budget shows the annual payments (principal and interest) due on each bond or loan.

**Debt/Capital/Contingency
DEBT SERVICE-INTEREST**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
3002-4017 2016 General Obligation Bond	4,343	3,674	2,955	2,954	2,178	2,178	2,178	2,178
3002-4019 2018 Gen. Ob.-Mech St/Dams	10,218	9,582	8,914	8,914	8,215	8,215	8,215	8,215
3002-4023 2018 Seabright Dam	4,660	4,107	3,534	3,534	2,941	2,941	2,941	2,941
3002-4203 2019 Bayview St. Drainage	1,086	786	480	479	162	162	162	162
3002-4060 Tannery Demolition	10,429	8,504	6,501	6,511	4,427	4,427	4,427	4,427
3002-4155 Public Safety Building	5,313	2,758	256	255	-	-	-	-
3002-NEW Ambulance	-	-	-	-	-	-	-	-
3002-4223 PW Sidewalk Tractor	1,188	605	-	-	-	-	-	-
3002-4262 Wastewater Treatment Plant	4,133	-	-	-	-	-	-	-
3002-4263 Rawson Ave Pump Station	4,279	3,817	3,355	3,355	2,893	2,893	2,893	2,893
3002-4272 Sea/Mt Battie St Pump Stations	11,633	10,742	9,851	5,148	8,960	8,960	8,960	8,960
3002-4425 RMRA/Snow Bowl Redevelopment	41,243	38,084	34,925	18,252	31,766	31,766	31,766	31,766
3002-4209 Wacker Neuson Loader	1,440	804	-	-	-	-	-	-
3002-4112 SCBA/Compressor/Air Bottles	1,924	1,079	-	-	-	-	-	-
3002-4217 LED Streetlight Conversion	2,944	1,996	1,012	-	-	-	-	-
3002-4245 PW Equipment-Mini Excavator	1,015	911	806	804	698	698	698	698
3002-4233 PW 2021 Ford F-550 Plow Truck	666	2,642	2,390	2,395	2,125	2,125	2,125	2,125
3002-4235 PW 2021 Ford F-550 Plow Truck	667	2,642	2,390	2,395	2,125	2,125	2,125	2,125
3002-NEW PW 2023 Ford F-350 Truck	-	-	-	-	2,958	2,958	2,958	2,958
3002-4025 Energy Performance Lease	47,090	44,160	42,096	42,095	39,962	39,962	39,962	39,962
3002-4426 Pks/Rec 2021 GMC Plow Truck	-	1,320	1,210	1,220	1,053	1,053	1,053	1,053
3002-4116 FD 2021 Alexis Mini Pumper Truck	-	-	7,164	6,427	8,227	8,227	8,227	8,227
Total Deb Service Interest	154,271	138,213	127,839	104,738	118,690	118,690	118,690	118,690
					-7.2%	-7.2%	-7.2%	-7.2%

Change over FY 24

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Debt/Capital/Contingency
CAPITAL RESERVES (EQUIPMENT & FACILITIES)**

		FY 22	FY 23	FY 24	FY 24	FY 25	FY 25	FY 25	FY 25
Account		Actuals	Actuals	Budget	YTDs	Dept. Head	Town Manager	Budget Committee	Select Board
3003-4001	Accrued Benefits	20,000	10,000	10,000	10,000	20,000	20,000	20,000	20,000
3003-NEW	Paid Family Medical Leave	-	-	-	-	-	10,000	10,000	10,000
3003-4002	Opera House Maintenance	80,000	90,000	50,000	50,000	-	10,000	10,000	10,000
3003-4005	Information Technology	5,000	-	10,000	10,000	10,000	10,000	10,000	10,000
3003-4013	Energy Conservation	-	-	-	-	-	-	-	-
3003-4110	Fire Equipment	-	-	-	-	-	-	-	-
3003-4115	Fire Truck	5,000	-	-	-	-	-	-	-
3003-4101	Police Cruiser	-	-	30,000	30,000	30,000	30,000	30,000	30,000
3003-4205	Storm Drains	-	-	50,000	50,000	-	-	-	-
3003-4211	Parking	-	-	-	-	-	-	-	-
3003-4501	Cemetery Reserve	-	-	-	-	-	-	-	-
3003-4431	Library Special Projects Reserve	-	-	-	-	-	-	-	-
3003-4220	PW Facility Improvements	-	-	-	-	-	-	-	-
3003-4221	Streets & Sidewalks	-	-	100,000	100,000	-	-	-	-
3003-4250	Washington Street Sidewalk	100,000	-	-	-	-	-	-	-
3003-4409	Parks & Open Space	15,000	30,000	-	-	-	-	-	-
3003-4413	Snow Bowl	-	15,000	100,000	100,000	-	50,000	50,000	50,000
3003-4414	Dams	20,000	-	-	-	-	-	-	-
3003-4242	Montgomery Dam	-	-	30,000	30,000	-	-	-	-
3003-4412	Harbor Dredging	-	-	-	-	-	-	-	-
3003-4416	Harbor Projects	-	20,000	40,000	40,000	-	-	-	-
3003-4435	Harbor Boat	-	-	30,000	30,000	-	-	-	-
3003-4436	Steamboat Landing Floats	-	-	30,000	30,000	-	-	-	-
3003-4459	Public Landing	-	-	120,000	120,000	-	-	-	-
3003-4460	Riverwalk	-	-	-	-	-	-	-	-
3003-4210	Bridges	100,000	100,000	-	-	-	-	-	-
3003-4427	Tree Conservation	10,000	5,000	-	-	-	-	-	-
3003-4432	River/Habitat Restoration	30,000	30,000	40,000	40,000	-	40,000	40,000	40,000
3003-4276	John Street	-	500,000	-	-	-	-	-	-
3003-4055	Revaluation	-	50,000	90,000	90,000	74,000	74,000	74,000	74,000
Total Capital Reserves		385,000	850,000	730,000	730,000	134,000	244,000	244,000	244,000
						-81.6%	-66.6%	-66.6%	-66.6%
<i>Change over FY 24</i>									

3003-4001 **Accrued Benefits - Current Reserve Balance: \$40,123.00**
This funds cash-out of benefits when employees retire or leave employment with the Town and vacation/comp Time payouts.

3003-NEW **Paid Family Medical Leave - Current Reserve Balance: \$0.00**
State mandated 1% contribution (50/50 split between town and employee) to fund the newly enacted Paid Family Medical Leave law.

3003-4101 **Police Cruiser Reserve - Current Reserve Balance: \$30,000.00**
Eventual purchase/replacement of the oldest police cruiser in the PD fleet; to include all hardware/software set-up

3003-4002 **Opera House Maintenance - Current Reserve Balance: \$48,788.03**
Funds to zero out this reserve after work performed to repaint brickwork and replace copper gutters

3003-4005 **Information Technology - Current Reserve Balance: \$15,000.00**
This has historically helped to fund any unanticipated IT hardware/software purchases for all town departments

3003-4055 **Revaluation - Current Reserve Balance: \$29,933.50**
Full revaluation by KRT of all town parcels to be completed in FY 2025. Total cost has been quoted at \$220,000.

3003-4412 **Harbor Dredging - Current Reserve Balance: \$72,450.00**
This Reserve Fund provides funding for the harbor maintenance dredge which is recommended to be done every 10 years. The last dredge was completed in 2013 at a cost of \$130,000.

3003-4413 **Snow Bowl - Current Reserve Balance: 119,972.00**
This Reserve traditionally funded capital equipment and facility expenses at the Snow Bowl. The town ceased funding this reserve in lieu of debt service on RMRA Redevelopment.

3003-4414 **Camden Dams - See Balances Below**
Reserve for future dam repairs and maintenance that would be outside the annual appropriation for dams. There are two dam reserves:
1. Camden/Lincolnville (East & West Dams): Dam Reserve balance \$46,645.00 (Camden money only);
2. Camden Dam Reserves: Reserve balance \$369,138.00
These funds are specifically for the Camden Dam Reserves

3003-4409 **Parks & Open Space - Current Reserve Balance: \$75,002.00**
This reserve is used to fund capital equipment and major parks projects.

3003-4459 **Public Landing - Current Reserve Balance: \$135,199.00**
Funding for Public Landing improvements including the boardwalk, lighting, bathrooms, showers and other improvements

3003-4460 **Riverwalk - Current Reserve Balance: \$15,000.00**
Proposed new fund for construction and land/easement acquisition required for Riverwalk

3003-4210 **Bridges - Current Reserve Balance: \$211,252.90**
Building a source of matching funds for a FY22 Municipal Partnership Initiative Grant with Maine DOT for a new pedestrian bridge on Rawson Avenue. Maine DOT has estimated this is a \$500,000 project w/ MDOT to pay 50% and the Town of Camden to pay 50%.

3003-4427 **Tree Conservation - Current Reserve Balance: \$265,650.37**
To help address issues that will be caused by Emerald Ash Borer. Tree protection, removal and remediation activities associated with the Emerald Ash Borer.

3003-4432 **River/Habitat Restoration - Current Reserve Balance: \$28,561.00**
Megunticook river/dam system
Will be used as match funding for grants to replace/remove dams, create fish passage up the river and wetland restoration will off-set with use of surplus

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Debt/Capital/Contingency
CAPITAL IMPROVEMENTS (EQUIPMENT, FACILITIES, INFRASTRUCTURE)**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
3004-4101	-	46,386	-	-	-	-	-	-
3004-New	-	-	-	-	37,500	-	-	-
3004-4155	-	-	-	-	20,000	20,000	20,000	20,000
3004-NEW	-	-	-	-	400,000	400,000	400,000	-
3004-4028	-	-	35,000	3,260	-	-	-	-
3004-4202	-	-	190,000	78,897	136,000	136,000	136,000	136,000
3004-NEW	-	-	-	-	10,000	-	-	-
3004-NEW	-	-	-	-	-	-	-	-
3004-NEW	-	-	-	-	-	-	-	-
3004-4229	-	-	-	-	110,000	110,000	110,000	110,000
3004-4433	29,599	-	-	-	-	-	-	-
3004-4458	68,970	-	-	-	150,000	150,000	150,000	150,000
3004-4218	-	20,398	165,000	283,523	-	-	-	-
3004-4116	84,325	-	-	-	-	-	-	-
3004-4106	-	60,000	-	-	-	-	-	-
3004-2045	-	28,690	55,000	12,431	-	-	-	-
3004-NEW	-	-	-	-	60,000	60,000	60,000	60,000
3004-NEW	-	-	-	-	-	150,000	150,000	150,000
3004-NEW	-	-	-	-	-	314,000	314,000	-
Total Capital Improvements	182,894	155,474	445,000	378,111	1,237,500	1,340,000	1,340,000	626,000
					178.1%	201.1%	201.1%	40.7%

Change over FY 24

- 3004-NEW **PD Cruiser/Body/Taser Package**
Major Technology upgrade that allows integration of Police cruiser cameras, tasers and implementing body cameras to operate simultaneously
This is year 1 of a 5 year contract

- 3004-4155 **Public Safety Bldg Repairs**
Partial Roof replacement

- 3004-NEW **Ambulance**
Purchase of new ambulance for transition to Fire/EMS department

- 3004-4202 **PW Pickup Trucks**

- 3004-NEW **Town Office Steam Burner**

- 3004-4229 **PW Sidewalk Plow**

- 3004-4458 **Harbor Float Replacement**
Replace floats at Steamboat Landing

- 3004-NEW **RMRA Site Law Permitting**
Required for projects occupying more than 20 acres. Necessary for Round the Mountain trail and other RMRA improvements

- 3004-NEW **Snow Bowl Buildings**
To replace the two aged modulars at the Snow Bowl. One has already been removed and the other has issues

- 3004-NEW **Snow Groomer**
To purchase a new snow groomer that will replace the Piston Bully 600.

**Town of Camden, Maine
FY 25 MUNICIPAL BUDGET**

**Debt/Capital/Contingency
CONTINGENCY**

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Budget	FY 24 YTDs	FY 25 Dept. Head	FY 25 Town Manager	FY 25 Budget Committee	FY 25 Select Board
3010-1299 Miscellaneous	98,391	89,817	40,000	25,171	40,000	40,000	40,000	40,000
Total Contingency	98,391	89,817	40,000	25,171	40,000	40,000	40,000	40,000
					0.0%	0.0%	0.0%	0.0%

Change over FY 14

TOWN GENERAL FUND EXPENSE	9,087,855	10,028,647	11,399,305	8,747,931	12,826,158	12,911,115	12,915,115	12,075,115
					12.52%	13.26%	13.3%	5.9%

Change over FY 24

TOWN GENERAL FUND REVENUE	4,541,036	4,351,159	4,904,451	3,351,286		5,716,361	5,741,361	5,527,361
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NET TOWN GENERAL FUND BUDGET			6,494,854	5,396,645	-	7,194,754	7,173,754	6,547,754
					-100.0%	10.78%	10.5%	0.8%

Change over FY 24

Mid-Coast Solid Waste Corporation

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Assmt	FY 24 YTDs	FY 25 Assmt	FY 25 Assmt	FY 25 Assmt	FY 25 Assmt
4001-5001 MCSWC Assessment	237,298	237,007	234,797	176,098	-	239,025	239,025	239,025
TOTAL Mid-Coast Solid Waste Corp.	237,298	237,007	234,797	176,098	-	239,025	239,025	239,025
					-100.0%	1.8%	1.8%	1.8%

Change over FY 24

Total MCSWC Assessments	237,298	237,007	234,797	176,098	-	239,025	239,025	239,025
					-100.0%	1.8%	1.8%	1.8%

Change over FY 24

40-01 Assessments: Education & Knox County

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Assmt	FY 24 YTDs	FY 25 Assmt	FY 25 Assmt	FY 25 Assmt	FY 25 Assmt
4005-5005 MSAD #28	8,764,163	9,121,993	9,735,590	7,395,441	-	10,339,777	10,339,777	10,339,777
4005-5006 Five Town CSD	4,133,213	4,153,574	4,337,369	3,253,027	-	4,724,206	4,724,206	4,724,206
Total Schools	12,897,376	13,275,567	14,072,959	10,648,468	-	15,063,983	15,063,983	15,063,983
4010-5010 Knox County Tax	1,558,483	1,571,388	1,741,094	1,741,094	-	2,062,017	2,062,017	2,062,017
Total Assessments	14,455,859	14,846,955	15,814,053	12,389,562	-	17,126,000	17,126,000	17,126,000
					-100.0%	8.3%	8.3%	8.3%

Change over FY 24

40-15 Overlay

Account	FY 22 Actuals	FY 23 Actuals	FY 24 Assmt	FY 24 YTDs	FY 25 Assmt	FY 25 Assmt	FY 25 Assmt	FY 25 Assmt
4015-5015 Overlay								
Total Overlay								

TOTAL GENERAL FUND & ASSESSMENTS	14,693,157	15,083,962	22,543,704	17,962,305	-	24,559,779	24,538,779	23,912,779
					-100.0%	8.9%	8.8%	6.1%

Change over FY 24